

Water Jetter Sa	AFE WORK METHOD STAT	EMENT (SWMS)	
	TASK OR ACTIVITY: Water Jette	r	
Business Name: [Company Name]		ABN: [ABN]	SWMS#
Business Address: [Company Address]			
Contact Person:	Phone: [Phone]	E fil:	
THIS SAFE WORK METHOD	STATEMENT IS APPROVED BY	THE POST THE PROJECT	
Under the Work Health and Safety Regulation (WHS Regulation), a person conduct the proposed work starts.	cting a business or undertaking (N 3U) is	required to ture at a safe work method s	tatement (SWMS) is prepared before
Full Name:			
Signature:		Title:	Date:
Details of the person(s) responsible for ensuring implementation, monitoring a	ompliance of the SWMS well as review	s and modifications of the SWMS.	
Full Name:		Title:	Phone:
ALL PERSONNEL PARTICIPATING IN ANY ACTIVITY ON THIS WMS. ST HAVE THE FOLLOWING COMMUNICATED		LL RELEVANT PERSONNEL WHO HAVE B PMENT AND APPROVAL OF THIS SWMS	EEN CONSULTED AND
Safety meetings or toolbox talks will be sched ed in accordance with egislative requirements to first identify any site hazards, conditions those hazards and then to further take steps to either the conditions of the conditions are or conditional talks.	NAME	SIGNATURE	DATE
If an incident or a near miss occurs, all work must standardly. Depending on the severity of the incident, a meeting will be called with all workers to amend the SWMS if required. The meeting may also be an educational opportunity.			
Any changes made to the SWMS after an incident or a near miss must be approved by the Person Conducting Business or Undertaking and communicated to all relevant personnel.			
The SWMS must be kept and be available for inspection at least until the work is completed. Where a SWMS is revised, all versions should be kept. If a notifiable incident occurs in relation to which the SWMS relates, then the SWMS must be kept for at least two years from the occurrence of the notifiable incident.			



	CLIENT OR PRINCIPAL CONTRACTOR DETAILS										
Client:						SCOPE OF WORKS					
Project Name:					Provide a detailed description of the specific work being carried out (otherwise						
Project Address:					known as cope of works).						
Project Manager:											
Contact Phone:											
Project Manager Sig	nature:										
Date SWMS supplie	d to Project Manager:										
		ANY HIGH-	RISK CON PUCT	N' JRK BEING	CARRIED OUT						
☐ involves a risk of a pe	erson falling more than 2 m	neters.		is carried out on or near pressurised gas mains or piping.							
is carried out on a tel	ecommunication tower.	`	$H \cap H$	is carried out on	or near chemical, fuel or refrig	erant lines.					
☐ involves demolition o	f an element of a structure	that is load-be n.		is carried out on or near energised electrical installations or services.							
☐ involves demolition o	f an element related to the	physical integrit of a str	3.	is carried out in an area that may have a contaminated or flammable atmosphere.							
☐ involves, or is likely to	o involve, disturbing a	tos.		involves tilt-up or precast concrete.							
involves structural alt	eration or repair that re	upp to p	prevent collapse.	is carried out on, in or adjacent to a road, railway, shipping lane or other traffic corridor.							
is carried out in or ne	ar a confined space.			is carried out in an area of a workplace where there is any movement of powered mobile plant.							
is carried out in/near	a shaft or trench deeper th	nan 1.5m or tunnel involvin	g use of explosives.	is carried out in a	areas with artificial extremes of	temperature.					
is carried out in or ne	ar water or other liquid tha	t involves a risk of drowning	ng.	☐ involves diving w	vork.						
		ANY HI	IGH-RISK MACHINER	RY OR EQUIPMEN	IT NEARBY						
Forklift	☐ Crane/s	☐ Hoist/s	☐ Excavator	☐ Backhoe/Loader	☐ Boom Lift	☐ EWP	☐ Genie Lift				
☐ Trencher	☐ Drilling Rig	☐ Trucks	Formwork	☐ Bobcat	☐ Flammable Gas	☐ Fuel	☐ Dozer				
☐ High Voltage	☐ Mulcher	☐ Tilt-up Panels	Roller	☐ Scissor Lift	☐ Tractor	Other -					





PERL NAL TECTIVE EQUIPMENT (PPE)

FOOT PROTECTION	HAND PROTECTION	HEAD PROTECTION	HEARING PPOTECTION	PROTE	SPIRATORY P STECTION	FACE PROTECTION	HIGH-VIS CLOTHING	PROTECTIVE CLOTHING	FALL PROTECTION	SUN PROTECTION	HAIR/JEWELLERY SECURED
			A								

Select me appropriate PPE above suitable for the equipment used or the job task being performed (if applicable).

Note: A SWMS must be reviewed regularly to make sure it remains effective. A SWMS must be reviewed (and revised if necessary) if relevant control measures are revised. The review process should be carried out in consultation with workers (including contractors and subcontractors) who may be affected by the operation of the SWMS and their health and safety representatives who represented that work group at the workplace.

When a SWMS has been revised, the person conducting a business or undertaking must ensure all:

- 1. persons involved in the work are advised that a revision has been made and how they can access the revised SWMS;
- 2. persons who will need to change a work procedure or system as a result of the review are advised of the changes in a way that will enable them to implement their duties consistently with the revised SWMS: and.
- 3. workers that will be involved in the work are provided with the relevant information and instruction that will assist them to understand and implement the revised SWMS.



JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR	RESPONSIBLE PERSON
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK	NAME OF PERSON
1. Preparation	Trip and fall hazards, electrical hazard	2M	Conduct a thorough hazard identification and risk assessment before commencing work to identify potential trip and fall hazards such are ineven surfaces, obstructions or slippery areas. Clearly mark any designated walkways are wathways, ensuring they are free from obstacles and debris. Install appropriate warning signs and barriers and the work area to caution workers and other site personnel about the potential trip and fall azards. Provide proper training to all harkers operating the later action the safe use of equipment, correct was a chaza. Inspect and aintain the part jettle quint and regularly to ensure all components are in mood we ang conet on — this includes checking cords, hoses and connections for all and mage at the advanced of the provided throughout the work area to enable workers to a trip and fall hazards. Store by equipment and materials neatly away from walkways and operational areas where it in use to avoid creating additional trip and fall hazards. Ensure dequale lighting is provided throughout the work area to enable workers to be seen to be seen to be a connections that may pose an electrical hazard. Promptly repair or in see damaged electrical cables and equipment for any visible damages, frayed tres or to see connections that may pose an electrical hazard. Promptly repair or in see damaged electrical cables and equipment, including sockets and extension cords, specifically designed for outdoor use to minimise the risk of electrical hazards during operation. Implement a lockout-tagout system where necessary to eliminate any unexpected energization or start-up of machines and equipment, reducing the risk of electrical hazards. Encourage the use of appropriate personal protective equipment (PPE) for workers, such as non-slip footwear, gloves, and safety glasses, to provide additional protection against trip and fall hazards and electrical incidents. Establish an emergency response plan for the worksite, including clear reporting procedures and first aid provision for handling any	1L	
2. Equipment Setup	Incorrect setup, high-pressure water jet injuries	3H	- Provide thorough training and supervision: Ensure that all personnel involved in the equipment setup process are given proper training, understand the manufacturer's instructions, and are appropriately supervised to prevent incorrect setups.	2M	



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			 Personal Protective Equipment (PPE): Mandate the use of appropriate PPE for all workers, including safety glasses, gloves, hearing protection, and high-visibility clothing, to protect themselves from high-pressure was r jet injuries during the setup process. Inspect the equipment regularly: Conducts adiar inspections of the water jetting equipment to identify any potential issues on afects that sould lead to malfunction or injury during operation. Safety switches and guards: Verify that all neck any safety stashes and guards are installed correctly and fun sonal before commoning the equipment setup. Follow manufacture acideline. Ensure that all we are adhere to the manufacturer's reminer and protections for a sembling, connecting, and testing components. Planta work and for uit: Designate a safe and efficient work zone for the equipment setup by east to minimise the risk of trips, slips, and falls while arranging hoses, on actions, nother parts. Implement is sout/tag it procedures: Establish lockout/tagout procedures to antrol hy cardo penergy sources and prevent unauthorised access to the experiment during, as estup process. Leak as a ressure testing: Perform leak and pressure testing on the water jetting hipment prior to usage, ensuring that connections are secure and there are no least that could lead to high-pressure water jet injuries. Use appropriate signage: Clearly display warning signs and hazard identification marks around the work area to alert workers and visitors of the potential risks involved during the equipment setup process. Emergency response plan: Develop and communicate an emergency response plan to all workers, detailing measures to be taken in case of an incident or accident involving incorrect setup or high-pressure water jet injuries. Adequate lighting and ventilation: Ensure proper lighting is available in the work area to avoid mistakes during equipment setup, and provide ample ventilation to dis		
3. Area Inspection	Slippery surfaces, unsecured objects	2M	 Conduct a thorough pre-work inspection of the area to identify any potential hazards and ensure the area is free of obstructions, unsecured objects, and slippery surfaces. Mark off or barricade the work area with appropriate signage and warning devices to alert workers and pedestrians of the ongoing activities. 	1L	



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			 Implement proper housekeeping practices by cleaning spills, removing litter, and organising tools and equipment to minimise slip and trip hazards. 		
			- Provide suitable non-slip footwear for all workers perating the water jetter to improve traction on potentially wet surfaces.		
			- Ensure that all hoses, cables, and related uipment ar properly managed and secured to avoid creating additional trip haza.		
			- Place non-slip mats or absorbent materials are a the water is er to contain excess water and reduce the ask of slippery surfaces.		
			- Use cones or other warning durings to indicate are surfer water or other slippery substances may be a discharged during the operation.		
			- Train work an proper lift of techniques are aganisation practices to avoid the accumulation clutter an insecured in the work area.		
			- Reg y mon, me one conditions (if working outdoors) to identify and mitigate hazar a sed by in, wind, or other environmental factors that could create slipper successor accured objects.		
			Hold re ular all box as and safety meetings to maintain open communication tween orker and supervisors regarding hazard identification, reporting presenting and implementing control measures for maintaining a safe work anviron. while using the water jetter.		
4. Pump Start-up	Unexpected equipment starting, noise hazards	ЗН		2M	



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5. Jetter Deployment	Manual handling injuries, flying debris	3H		2M	



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6. Monitoring Work Area	Slips, trips, falls, visibility issues	2M		1L	



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7. Jetter Operation	High-pressure injuries, backflow of water	3H		1L	



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8. Re-Positioning Jetting Hose	Hand and finger injuries, heavy lifting	2M		1L	



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9. Equipment Shut Down	Burns from hot surfaces, electrical hazards	2M		1L	



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10. Hose Coil Up	Manual handling injuries, slip, trip and fall hazards	2M		1L	



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11. Decontamination	Exposure to hazardous materials, skin contact	3Н		1L	



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12. Clean up and Site Restoration	Manual handling in vies, poor waste management	2M		1L	



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EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES. ANY STATE OF AT ARE NOT APPLICABLE.

Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws

Codes of Practice QLD: https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice Legislation ACT: https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations

Codes of Practice ACT: https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice

New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: https://www.safework.nsw.gov.au/legal-obligations/legislati

Codes of Practice NSW: https://www.safework.nsw.gov.au/resource-library/lis > odes-or racti

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulation 2011

Legislation NT: https://worksafe.nt.gov.au/laws-and-compliance/wo_place-

Codes of Practice NT: https://worksafe.nt.gov.au/s

South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: https://www.safework.sa.gov.au/resources/legislation

Codes of Practice for SA: https://www.safework.sa.gov.au/work_aces/codes-of-practice#COPs

Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations

Codes of Practice for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.

Victoria

Occupational Health all Safety Act

Occupational Health and Infety gulations 2017

Legis on VIC: https://www.safe.vic.gov.au/occupational-health-and-safety-act-and-

gulat

des on actice VI autros://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice

Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: https://www.commerce.wa.gov.au/worksafe/legislation

Codes of Practice WA: https://www.commerce.wa.gov.au/worksafe/codes-practice

Safe Work Australia Links

Law and Regulation (All States): https://www.safeworkaustralia.gov.au/law-and-regulation Model Codes of Practice: https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work



SIGNATORIES OF THE SAFE WORK METHOD STATEMENT

The signed and dated personnel listed below have cooperated in the consultation and development of this Safe Work Method Statement which has been approved by the Person/s Conducting a Business or Undertaking (PCBU). In signing this Safe Work Method Statement each individual acknowledges and confirms that they have read this SWMS in full, having raised any questions for items on this Safe Work Method Statement that require clarification, and confirms that they are competent, skilled and knowledgeable for the task assigned to them. Every person acknowledges that they have received the relevant training and qualifications where required, before carrying out any work contained in this Safe Work Method Statement. By signing this Safe Work Method Statement each individual agrees to work safely, to follow any safe work instructions which are provided, and agrees to use all Personal Protective Equipment where appropriate.

Worker Name	Pos	sition	Signature	Date	Time	Supe	ervisor
				Date:			
				Date			
				L te:			
			AV	Date:			
				Date:			
				Date:			
				Date:			
		SAF WC A	STATEMENT	MONITORING AND R	EVIEW		
The SWMS must be reviewed regularly to use ke sure it remains effective and must be reviewed (and revised if necessary) if relevant control measure are subcontracted, and revised if necessary) if relevant control measure are subcontracted, and revised should be carried out in consultation with workers (including contractors are subcontracted), who may be affected by the operation of the SWMS and their health and safety representatives who reduces esented that work group at the workplace. When the SWMS has been revised the PCBU must ensure that all persons involved with the work are advised that a revision has been made and how they can access the revised SWMS, including all persons who will need to change a work procedure or system as a result of the review are advised of the changes in a way that will enable them to implement their duties consistently with the revised SWMS. All workers that will be involved in the work must be provided with the relevant information and instruction that will assist them to understand and implement the revised SWMS.				The SWMS must be monitored regularly for the effectiveness of ensuring hazard controls are effective in reducing the risk of incidents, keeping the workplace safe for all personnel. The person responsible for monitoring the effectiveness of the Safe Work Method Statement should employ a multi-faceted approach which includes but is not limited to: 1. Spot Checks. 2. Consultation with workers, contractors and sub-contractors. 3. Internal audits on a continual basis. An approach of continuous improvement, promptly recording inconsistencies or deficiencies, followed up by immediate corrective action and consultation with all relevant personnel ensures that the PCBU is consistently developing ever-improving systems of safe work principles.			
REVIEW NUMBER	□ 1	□ 2	□ 3	□ 4	□ 5	□ 6	□ 7
NAME							
INITIALS							
DATE							



SAFE WORK METHOD STATEMENT REVIEW CHECKLIST

This Safe Work Method Statement Review Checklist is to be followed and used upon initial development of the SWMS to help ensure that all steps have been adequately taken before work commences. Think of this document as an internal audit review checklist before commencing work, and may form part of a Toolbox Talk (safety meeting) and may be used as an opportunity for education and training.

ITEMS WHICH MUST BE INCLUDED IN THE SWMS	COMPLETED	TO BE DONE	COMMENTS
The company details have been entered, including the project name and address.			
Names and signatures of all relevant personnel consulted during the development of the SWMS.		P P	
Name, signature, position and date signed of the person approving the SWMS.			
Specific personnel and qualifications, experience is noted in the SWMS.	P		
Provides a step-by-step process of tasks required to carry out the activity or task.			
Adequate risk assessment of any identified hazards has been completed.			
Foreseeable hazards are identified and documented for each step.			
Any hazards listed in any site risk assessments have been added to the SWh			
SWMS initial risk (IR) column as well as residual risk (RR) columns completed.			
Check control measures added to the SWMS are the most effecting so tions.			
Responsible person is assigned and listed on the SWMS for the imperent of continue assures.			
Permit requirements specified, such as Hot Work, Veralt Heights etc.			
SWMS identifies plant and equipment to be u d.			
Details of inspection checks required for any equipment listed are noted on the SWMS.			
Describes any mandatory qualifications, experience raining skills required to perform the work.			
Applicable personal protective equipment is selected on the SWMS.			
Lists any required permits or licenses.			
Reflects and documents any legislative references and/or Australian Standards.			
dentifies any hazardous substances used with specific control measures in line with any SDS.			
REVIEWED BY	DATE R	EVIEWED	
SIGNATURE	DATE CO	MPLETED	