

Tyre Curing Press	SAFE WORK METHOD ST	ATEMENT (SWMS)	
TA	SK OR ACTIVITY: Tyre Curing Pr	ess	
Business Name: [Company Name]		ABN: [ABN]	SWMS#
Business Address: [Company Address]			
Contact Person:	Phone: [Phone]	E ill:	
THIS SAFE WORK METHOD	STATEMENT IS APPROVED BY	THE POST THE PROJECT	
Under the Work Health and Safety Regulation (WHS Regulation), a person conduct the proposed work starts.	cting a business or undertaking (N 3U) is	required to ture at a safe work method s	tatement (SWMS) is prepared before
Full Name:			
Signature:		Title:	Date:
Details of the person(s) responsible for ensuring implementation, monitoring a	ompliance of the SWMS well as review	s and modifications of the SWMS.	
Full Name:		Title:	Phone:
ALL PERSONNEL PARTICIPATING IN ANY ACTIVITY ON THIS WMS. ST HAVE THE FOLLOWING COMMUNICATED	N. 1E AND DATED SIGNATURE OF A CO. MUNICATED TO IN THE DEVELO	LL RELEVANT PERSONNEL WHO HAVE BI PMENT AND APPROVAL OF THIS SWMS	EEN CONSULTED AND
Safety meetings or toolbox talks will be sched ed in accordance with egislative requirements to first identify any site hazards, conditions unical those hazards and then to further take steps to either the conditions of the conditions are or conditions.	NAME	SIGNATURE	DATE
If an incident or a near miss occurs, all work must steam ately. Depending on the severity of the incident, a meeting will be called with all workers to amend the SWMS if required. The meeting may also be an educational opportunity.			
Any changes made to the SWMS after an incident or a near miss must be approved by the Person Conducting Business or Undertaking and communicated to all relevant personnel.			
The SWMS must be kept and be available for inspection at least until the work is completed. Where a SWMS is revised, all versions should be kept. If a notifiable incident occurs in relation to which the SWMS relates, then the SWMS must be kept for at least two years from the occurrence of the notifiable incident.			



	CLIENT OR PRINCIPAL CONTRACTOR DETAILS										
Client:						SCOPE OF WORKS					
Project Name:					Provide a detailed description of the specific work being carried out (otherwise						
Project Address:					known as cope of works).						
Project Manager:											
Contact Phone:											
Project Manager Sig	nature:										
Date SWMS supplie	d to Project Manager:										
		ANY HIGH-	RISK CON PUCT	N' JRK BEING	CARRIED OUT						
☐ involves a risk of a pe	erson falling more than 2 m	neters.		is carried out on or near pressurised gas mains or piping.							
is carried out on a tel	ecommunication tower.	`	M + M	is carried out on	or near chemical, fuel or refrig	erant lines.					
☐ involves demolition o	f an element of a structure	that is load-be n.		is carried out on or near energised electrical installations or services.							
☐ involves demolition o	f an element related to the	physical integrit of a str	3.	is carried out in an area that may have a contaminated or flammable atmosphere.							
☐ involves, or is likely to	o involve, disturbing a	tos.		☐ involves tilt-up or precast concrete.							
involves structural alt	eration or repair that re	upp to p	prevent collapse.	is carried out on, in or adjacent to a road, railway, shipping lane or other traffic corridor.							
is carried out in or ne	ar a confined space.			is carried out in an area of a workplace where there is any movement of powered mobile plant.							
is carried out in/near	a shaft or trench deeper th	nan 1.5m or tunnel involvin	g use of explosives.	is carried out in a	areas with artificial extremes of	temperature.					
is carried out in or ne	ar water or other liquid tha	t involves a risk of drowning	ng.	☐ involves diving w	vork.						
		ANY HI	IGH-RISK MACHINER	RY OR EQUIPMEN	IT NEARBY						
Forklift	☐ Crane/s	☐ Hoist/s	☐ Excavator	☐ Backhoe/Loader	☐ Boom Lift	☐ EWP	☐ Genie Lift				
☐ Trencher	☐ Drilling Rig	☐ Trucks	Formwork	☐ Bobcat	☐ Flammable Gas	☐ Fuel	☐ Dozer				
☐ High Voltage	☐ Mulcher	☐ Tilt-up Panels	Roller	☐ Scissor Lift	☐ Tractor	Other -					





PERL NAL TECTIVE EQUIPMENT (PPE)

FOOT PROTECTION	HAND PROTECTION	HEAD PROTECTION	HEARING PPOTECTION	PROTE	SPIRATORY P STECTION	FACE PROTECTION	HIGH-VIS CLOTHING	PROTECTIVE CLOTHING	FALL PROTECTION	SUN PROTECTION	HAIR/JEWELLERY SECURED
			A								

Select me appropriate PPE above suitable for the equipment used or the job task being performed (if applicable).

Note: A SWMS must be reviewed regularly to make sure it remains effective. A SWMS must be reviewed (and revised if necessary) if relevant control measures are revised. The review process should be carried out in consultation with workers (including contractors and subcontractors) who may be affected by the operation of the SWMS and their health and safety representatives who represented that work group at the workplace.

When a SWMS has been revised, the person conducting a business or undertaking must ensure all:

- 1. persons involved in the work are advised that a revision has been made and how they can access the revised SWMS;
- 2. persons who will need to change a work procedure or system as a result of the review are advised of the changes in a way that will enable them to implement their duties consistently with the revised SWMS: and.
- 3. workers that will be involved in the work are provided with the relevant information and instruction that will assist them to understand and implement the revised SWMS.



JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR	RESPONSIBLE PERSON
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK	NAME OF PERSON
1. Preparation	Manual handling injuries, Noise exposure	2M	 Conduct a comprehensive risk assessment before starting any work, considering potential hazards and identifying appropriate control of easures. Provide manual handling training for workers anderstand the correct lifting, pushing, pulling, and carrying techniques trained to the correct lifting, pushing, pulling, and carrying techniques trained to use for various assisting the workplace, as well as the appropriate pulpment to use for various tasks. Utilise mechanical aids such a trolleys, pallet jack and oists to assist with manual handling task of lucing asystical strain on witers. Encourage a carrilliting a proact then necessary, ensuring that workers communicat effectively duig the propess. Pland dorgal at the offspace to manual handling injuries. Imple en agular wasks in work schedules to allow workers to rest and recover from prhistical astrenum activities. Provide vorker with personal protective equipment (PPE) such as hearing provide vorker with personal protective equipment (PPE) such as hearing provide vorker with personal protective equipment frequired. Ensure that the Tyre Curing Press is well-maintained and properly functioning, minimising the risk of malfunction and reducing noise emission. Display signage in the work area to remind workers of potential hazards, the importance of PPE, and manual handling best practices. Establish a reporting system for workers to relay concerns about safety hazards, encouraging prompt identification and resolution of issues. Schedule regular safety meetings to review SWMS, discuss new or ongoing hazards, and reinforce the importance of adhering to safety protocols. Continuously evaluate and update the SWMS based on feedback from workers, incident reports, and changes in workplace procedures or equipment. 	1L	
2. Inspecting Equipment	Electrical hazards, Tripping hazards	2M	 Regular inspection and maintenance: Schedule routine inspections and preventive maintenance of the curing press to ensure all equipment is in proper working condition, including electrical components. Clear work area: Keep the work area around the tyre curing press free from debris, cords, or other materials that may cause tripping hazards. Proper training: Ensure that all employees operating the tyre curing press receive adequate training on correct usage, potential hazards, and necessary safety precautions. 	1L	



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			- Adequate lighting: Ensure sufficient lighting is provided around the curing press to allow operators to safely monitor and access the equipment.		
			- Warning signs: Post visible warning signs near the view curing press to alert workers of potential electrical and tripping haz		
			- Lockout/tagout procedures: Implement local ut/tagout procedures for any maintenance, repair, or cleaning activities to event idental startups.		
			- Use of personal protective equipment (PPE): a tre that all personnel working with or around the tyre curing premuse suitable PPE, sluding of the ses, safety glasses, and appropriate footwear.		
			- Cable management to be look wires and cables using cable ties or conduits to minimise the rim of trips all falls.		
			- Emergency to button: I call clean, the ed emergency stop buttons within easy reach the current perator to quanty stop the machine in case of an emergency		
			- Group ling and bolding: Ensure all electrical components are appropriately ground and onded reduce the risk of electrical shock.		
			instance expose wires: Cover any exposed electrical wires or connections with instance at the prevent accidental contact.		
			Guards or barrier systems: Install guardrails or other barriers around the tyre ing press to prevent unauthorised access and reduce the likelihood of tripping hands.		
			Spill containment measures: Utilise spill containment trays or similar preventative measures in case of hydraulic fluid leaks to prevent slips and falls.		
			- Incident reporting: Encourage employees to report any noticed hazards, near misses, or incidents to improve overall safety and prevent potential issues in the future.		
			- Ensure all workers involved in the loading process have undergone proper training for operating and working around the tyre curing press, including familiarization with the machine controls, emergency stop features and potential hazards.		
Loading Material	Crushing hazards, Forklift accidents	3H	- Establish designated walkways and exclusion zones to minimise employee exposure to the loading area and enforce strict adherence to these boundaries to avoid crushing hazards and fork truck accidents.	2M	
-			- Only authorised and certified fork truck operators should be operating the vehicle during material loading processes to prevent accidents due to inexperience or incorrect operation.		
			- Conduct regular maintenance checks on both the tyre curing press and the forklift being used in the process. Ensure all machines are well-maintained, functioning properly and free of defects that might pose a risk to employees.		



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			- Provide personal protective equipment (PPE) such as steel-toed boots, high- visibility vests, and safety gloves to workers involved in the loading process, reducing the risk of injury in case of an incident.		
			- Implement clearly defined communication process, ensuring that all team members understand their roles and respect unities during material loading and unloading, promoting seamless and safe option.		
			- Enforce strict speed limits for the forklift open amaintain control, allowing for sufficient reaction time in the event of unexpected bstacles or assonnel movement.		
			- Make sure all loads are secured stable before the ground of the forklift, preventing only a materials and in casing overall stability during the loading process.		
			- Use approx to lifting techniques at mercanical aids when manually handling materials to location the decreasing the risk of strain injuries and potential rushin her ais.		
			- Keep he orking vironment clean and tidy, with good housekeeping practices to remove my bris on structions which could create tripping hazards or lead to uninten d country act with the tyre curing press or forklift.		
			quia mon, and review the effectiveness of the implemented control mea, restrictly engaging with workers for feedback to ensure their continued afety as uggesting improvements to further reduce risks in the loading process.		
	5				
4. Operating Press	Heat exposure, Machine entanglement	3H		2M	



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5. Monitoring process	Exposure to chemicals, Contact with hot surfaces	2M		1L	



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6. Unloading Cured Tyres	Manual handling injuries falling jects	2M		1L	



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7. Quality Inspection	Hand tools hazards, Repetitive motioninjury	1L		1L	



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8. Stacking and Storage	Forklift accidents, Falling objects	3H		2M	



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9. Clean Up	Slips, trips and falls, Exposure to cleaning chemicals	2M		1L	



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10. Maintenance	Electrical hazards, Confined spaces	ЗН		2M	



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11. Record Keeping & Reporting	Strain from repetitive tasks, Fatigue	1L		1L	



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12. Emergency Procedures	Fire hazards, Panic-related injuries	2M		1L	



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		Nion		NISK	



EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES. ANY STATE OF AT ARE NOT APPLICABLE.

Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: https://www.worksafe.gld.gov.au/laws-and-compliance/work-health-and-safety-laws

Codes of Practice QLD: https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice Legislation ACT: https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations

Codes of Practice ACT: https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice

New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: https://www.safework.nsw.gov.au/legal-obligations/legislations/leg

Codes of Practice NSW: https://www.safework.nsw.gov.au/resource-library/lis codes-of ractice NSW: https://www.safework.nsw.gov.au/resource-library/lis codes-of-ractice NSW

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulation 201

Legislation NT: https://worksafe.nt.gov.au/laws-and-compliance/wo_place-syllaws

Codes of Practice NT: https://worksafe.nt.gov.au/5

South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: https://www.safework.sa.gov.au/resources/legislation

Codes of Practice for SA: https://www.safework.sa.gov.au/work_aces/codes-of-practice#COPs

Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations

Codes of Practice for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.

Victoria

Occupational Health al. Safety Act

Occupational Health and affety gulations 2017

Legis on VIC: https://www.xsafe.vic.gov.au/occupational-health-and-safety-act-and-

Tulat

les on actice VI atps://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice

Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: https://www.commerce.wa.gov.au/worksafe/legislation

Codes of Practice WA: https://www.commerce.wa.gov.au/worksafe/codes-practice

Safe Work Australia Links

Law and Regulation (All States): https://www.safeworkaustralia.gov.au/law-and-regulation Model Codes of Practice: https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work



SIGNATORIES OF THE SAFE WORK METHOD STATEMENT

The signed and dated personnel listed below have cooperated in the consultation and development of this Safe Work Method Statement which has been approved by the Person/s Conducting a Business or Undertaking (PCBU). In signing this Safe Work Method Statement each individual acknowledges and confirms that they have read this SWMS in full, having raised any questions for items on this Safe Work Method Statement that require clarification, and confirms that they are competent, skilled and knowledgeable for the task assigned to them. Every person acknowledges that they have received the relevant training and qualifications where required, before carrying out any work contained in this Safe Work Method Statement. By signing this Safe Work Method Statement each individual agrees to work safely, to follow any safe work instructions which are provided, and agrees to use all Personal Protective Equipment where appropriate.

Worker Name	Pos	sition	Signature	Date	Time	Sup	pervisor	
				Date:				
				l te:				
				Date:				
				Date:				
	Date:							
		SAF WC A	STATEMENT	MONITORING AND	REVIEW			
The SWMS must be reviewed regularly to refer to the sure it remains effective and must be reviewed (and revised if necessary) if relevant control measure are a council at review process should be carried out in consultation with workers (including contractors and subcontract is) who may be affected by the operation of the SWMS and their health and safety representatives who reduces essented that work group at the workplace. When the SWMS has been revised the PCBU must ensure that all persons involved with the work are advised that a revision has been made and how they can access the revised SWMS, including all persons who will need to change a work procedure or system as a result of the review are advised of the changes in a way that will enable them to implement their duties consistently with the revised SWMS. All workers that will be involved in the work must be provided with the relevant information and instruction that will assist them to understand and implement the revised SWMS.				The SWMS must be monitored regularly for the effectiveness of ensuring hazard controls are effective in reducing the risk of incidents, keeping the workplace safe for all personnel. The person responsible for monitoring the effectiveness of the Safe Work Method Statement should employ a multi-faceted approach which includes but is not limited to: 1. Spot Checks. 2. Consultation with workers, contractors and sub-contractors. 3. Internal audits on a continual basis. An approach of continuous improvement, promptly recording inconsistencies or deficiencies, followed up by immediate corrective action and consultation with all relevant personnel ensures that the PCBU is consistently developing ever-improving systems of safe work principles.				
REVIEW NUMBER	<u> </u>	□ 2	□ 3	□ 4	□ 5	□ 6	□ 7	
NAME								
INITIALS								
DATE								



SAFE WORK METHOD STATEMENT REVIEW CHECKLIST

This Safe Work Method Statement Review Checklist is to be followed and used upon initial development of the SWMS to help ensure that all steps have been adequately taken before work commences. Think of this document as an internal audit review checklist before commencing work, and may form part of a Toolbox Talk (safety meeting) and may be used as an opportunity for education and training.

ITEMS WHICH MUST BE INCLUDED IN THE SWMS	COMPLETED	TO BE DONE	COMMENTS
The company details have been entered, including the project name and address.			
Names and signatures of all relevant personnel consulted during the development of the SWMS.		P P	
Name, signature, position and date signed of the person approving the SWMS.			
Specific personnel and qualifications, experience is noted in the SWMS.	P		
Provides a step-by-step process of tasks required to carry out the activity or task.			
Adequate risk assessment of any identified hazards has been completed.			
Foreseeable hazards are identified and documented for each step.			
Any hazards listed in any site risk assessments have been added to the SWh			
SWMS initial risk (IR) column as well as residual risk (RR) columns completed.			
Check control measures added to the SWMS are the most effecting so tions.			
Responsible person is assigned and listed on the SWMS for the imperent of continue assures.			
Permit requirements specified, such as Hot Work, Veralt Heights etc.			
SWMS identifies plant and equipment to be u d.			
Details of inspection checks required for any equipment listed are noted on the SWMS.			
Describes any mandatory qualifications, experience raining skills required to perform the work.			
Applicable personal protective equipment is selected on the SWMS.			
Lists any required permits or licenses.			
Reflects and documents any legislative references and/or Australian Standards.			
dentifies any hazardous substances used with specific control measures in line with any SDS.			
REVIEWED BY	DATE R	EVIEWED	
SIGNATURE	DATE CO	MPLETED	