

# Root-Cause Analysis (RCA)

## Incident Information

Incident Date\*: \_\_\_\_\_

Incident Time\*: \_\_\_\_\_

Incident Location\*: \_\_\_\_\_

Incident Description\*: \_\_\_\_\_

\_\_\_\_\_

Immediate Actions Taken: \_\_\_\_\_

\_\_\_\_\_

## Investigation Team

Investigation Team Members:

Name	Role	Signature
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

*Options for Role: Investigator, Supervisor, Manager, Safety Officer, Other*

## Cause Analysis

Primary Cause Category\*: \_\_\_\_\_ > *Options: Equipment/Plant, Procedures/Process, Human Factors, Environment, Management Systems, Other*

Identified Root Causes:

Cause Category	Description	Evidence
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

*Options for 'Cause Category': Equipment/Plant, Procedures/Process, Human Factors, Environment, Management Systems, Other*

Contributing Factors: \_\_\_\_\_

\_\_\_\_\_