

## Tire Disposal Risk Assessment

Business Name:	ABN:	
Business Address:		
Contact Person:	Phone:	Email:

### THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THIS PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

Full Name:		
Signature:	Title:	Date:

### CLIENT OR PRINCIPAL CONTRACTOR DETAILS

Client:	SCOPE OF WORKS
Project Name:	
Project Address:	
Project Manager:	
Contact Phone:	
Date Risk Assessment supplied to Project Manager:	

RISK MATRIX									
LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION	HIERARCHY OF CONTROLS	
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE			<b>Elimination</b> Remove the hazard.	
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED	<b>Substitution</b> Replace the hazard.	
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before work starts.	Isolation Isolate People from the hazard	
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Ensure control measures in place.	<b>Engineering</b> Isolate the hazard	
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Monitor and keep records.	<b>Administrative</b> Change	
								<b>PPE</b>	

### Risk Rating & Required Action:

4A	Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required.
3H	Review and approve additional controls before the task starts. Senior supervisor sign-off needed.
2M	Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions.
1L	Proceed, following standard operating procedures. Monitor and keep records.

### Consequence Scale:

Consequence	People (injury/illness)	Project / Assets	Compliance / Reputation
Catastrophic	Fatality or permanent total disability	project shutdown	Significant regulator intervention; criminal prosecution
Major	Serious injury/illness (hospital > 5 days)	critical delay	Improvement notice; major media coverage
Moderate	Medical-treatment injury; lost-time > 1 day	moderate delay	Minor breach; adverse client comment
Minor	First-aid only, no lost time	negligible delay	Isolated non-conformance
Insignificant	No injury	no schedule impact	Deviation caught and corrected on site

### Notes on Hierarchy of Controls:

Remember to apply controls in the preferred order shown by the coloured pyramid:

1. **Eliminate**
2. Substitute
3. Isolate
4. Engineering
5. Administrative
6. PPE

Always document **why** a lower-order control is accepted if elimination or substitution is not reasonably practicable.

*aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.*

JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
1. Preparation	Improper handling of tires, Slips and trips	3H	<ul style="list-style-type: none"> <li>- Ensure all personnel are trained in handling procedures</li> <li>- Designate specific areas for tire storage</li> <li>- Clear work area of unnecessary items</li> <li>- Use signage to indicate potential trip hazards</li> <li>- Implement a housekeeping schedule</li> <li>- Provide safety footwear to all workers</li> <li>- Conduct safety briefing before commencing work</li> <li>- Keep pathways clear of obstacles</li> <li>- Use mechanical aids for moving tires</li> <li>- Regularly inspect work area for hazards</li> </ul>	2M
2. Inspection	Ergonomic injuries, Eye injuries	3H	<ul style="list-style-type: none"> <li>- Use proper lifting techniques</li> <li>- Implement rotation policy to minimise repetitive strain</li> <li>- Provide adequate lighting in inspection area</li> <li>- Supply suitable personal protective equipment (PPE) such as gloves and safety glasses</li> <li>- Conduct regular ergonomic assessments</li> <li>- Maintain tools in good working condition</li> <li>- Ensure first aid kits are available</li> <li>- Train staff in the use of appropriate tools</li> <li>- Encourage frequent rest breaks</li> <li>- Set up inspection station ergonomically</li> </ul>	2M
3. Sorting	Manual handling injuries, Exposure to sharp objects	3H	<ul style="list-style-type: none"> <li>- Use manual handling aids where possible</li> <li>- Assign tasks based on individual physical capability</li> <li>- Provide cut-resistant gloves</li> <li>- Train employees on manual handling techniques</li> <li>- Conduct risk assessments for high-risk sorting areas</li> <li>- Regularly monitor employees for fatigue</li> <li>- Schedule regular rest breaks</li> <li>- Ensure first aid accessibility</li> </ul>	2M

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			<ul style="list-style-type: none"> <li>- Implement sorting process guidelines</li> <li>- Reduce sorting heights to waist level</li> </ul>	
4. Transport to Disposal Area	Musculoskeletal disorders, Vehicle collisions	3H	<ul style="list-style-type: none"> <li>- Implement sorting process guidelines</li> <li>- Reduce sorting heights to waist level</li> <li>- Use proper lifting techniques</li> <li>- Wear seatbelts at all times</li> <li>- Maintain clear view of the road</li> <li>- Avoid distractions while driving</li> <li>- Perform regular vehicle maintenance</li> <li>- Use designated parking areas</li> <li>- Follow traffic rules and regulations</li> <li>- Use proper tie-up techniques</li> <li>- Avoid overloading vehicles</li> <li>- Use proper securing methods</li> <li>- Perform regular safety checks</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> <li>- Perform regular safety drills</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> </ul>	1L
5. Disposal	Fire risk, Chemical exposure	4A	<ul style="list-style-type: none"> <li>- Implement sorting process guidelines</li> <li>- Reduce sorting heights to waist level</li> <li>- Use proper lifting techniques</li> <li>- Wear seatbelts at all times</li> <li>- Maintain clear view of the road</li> <li>- Avoid distractions while driving</li> <li>- Perform regular vehicle maintenance</li> <li>- Use designated parking areas</li> <li>- Follow traffic rules and regulations</li> <li>- Use proper tie-up techniques</li> <li>- Avoid overloading vehicles</li> <li>- Use proper securing methods</li> <li>- Perform regular safety checks</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> <li>- Perform regular safety drills</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> </ul>	2M
6. Documentation	Data entry errors, Unauthorised access	2M	<ul style="list-style-type: none"> <li>- Implement sorting process guidelines</li> <li>- Reduce sorting heights to waist level</li> <li>- Use proper lifting techniques</li> <li>- Wear seatbelts at all times</li> <li>- Maintain clear view of the road</li> <li>- Avoid distractions while driving</li> <li>- Perform regular vehicle maintenance</li> <li>- Use designated parking areas</li> <li>- Follow traffic rules and regulations</li> <li>- Use proper tie-up techniques</li> <li>- Avoid overloading vehicles</li> <li>- Use proper securing methods</li> <li>- Perform regular safety checks</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> <li>- Perform regular safety drills</li> <li>- Use proper communication protocols</li> <li>- Follow company policies and procedures</li> <li>- Use proper emergency response procedures</li> </ul>	1L

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7. Maintenance of Equipment	Equipment malfunction, Electrical hazards	4A		2M
8. Emergency Response	Delayed response, Inadequate first aid	3H		1L
9. Communication	Miscommunication, Information overload	2M		1L

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			<div>Control Measures:</div> <ul style="list-style-type: none"><li>Use appropriate PPE.</li><li>Follow safe work practices.</li><li>Ensure equipment is properly maintained.</li><li>Provide adequate training.</li><li>Implement safety protocols.</li><li>Conduct regular risk assessments.</li><li>Establish clear communication channels.</li><li>Use barriers and signage.</li><li>Limit access to hazardous areas.</li><li>Perform pre-work checks.</li><li>Use tools correctly.</li><li>Avoid rushing or shortcuts.</li><li>Work in pairs where applicable.</li><li>Stop work if unsure.</li><li>Report hazards immediately.</li><li>Keep work area clean and organized.</li><li>Use fall protection when working at heights.</li><li>Secure loads before moving.</li><li>Use proper lifting techniques.</li><li>Wear seatbelts in vehicles.</li><li>Obey traffic rules.</li><li>Do not drink and drive.</li><li>Use handrails on stairs.</li><li>Take regular breaks.</li><li>Stay hydrated.</li><li>Get enough sleep.</li><li>Eat healthy food.</li><li>Manage stress.</li><li>Seek help if needed.</li><li>Follow company policies.</li><li>Attend safety meetings.</li><li>Participate in drills.</li><li>Know emergency procedures.</li><li>Have first aid kits available.</li><li>Call for help if injured.</li><li>Do not return to work if injured.</li><li>Rehabilitate after injury.</li><li>Learn from incidents.</li><li>Improve processes.</li><li>Investigate root causes.</li><li>Prevent recurrence.</li><li>Continuous improvement.</li><li>Feedback loops.</li><li>Regular audits.</li><li>Compliance monitoring.</li><li>Documentation updates.</li><li>Training refreshers.</li><li>Mentorship programs.</li><li>Cross-training.</li><li>Job rotation.</li><li>Incentives for safety.</li><li>Recognition of good behavior.</li><li>Open reporting culture.</li><li>No-blame approach.</li><li>Focus on prevention.</li><li>Proactive hazard identification.</li><li>Risk-based decision making.</li><li>Transparency in communication.</li><li>Accountability at all levels.</li><li>Leadership commitment.</li><li>Employee involvement.</li><li>Clear roles and responsibilities.</li><li>Effective delegation.</li><li>Empowerment of staff.</li><li>Encourage initiative.</li><li>Foster teamwork.</li><li>Build trust.</li><li>Communicate vision.</li><li>Set realistic goals.</li><li>Monitor progress.</li><li>Adjust plans as needed.</li><li>Celebrate successes.</li><li>Learn from failures.</li><li>Adapt to change.</li><li>Be flexible.</li><li>Show resilience.</li><li>Maintain positivity.</li><li>Practice gratitude.</li><li>Develop growth mindset.</li><li>Embrace challenges.</li><li>Persevere through difficulties.</li><li>Stay motivated.</li><li>Find purpose in work.</li><li>Connect with colleagues.</li><li>Engage in community activities.</li><li>Volunteer.</li><li>Give back.</li><li>Lead by example.</li><li>Be a role model.</li><li>Inspire others.</li><li>Mentor junior staff.</li><li>Share knowledge.</li><li>Help others succeed.</li><li>Create a supportive environment.</li><li>Encourage innovation.</li><li>Accept constructive criticism.</li><li>Be open to feedback.</li><li>Take responsibility for mistakes.</li><li>Apologize when wrong.</li><li>Make amends.</li><li>Learn from feedback.</li><li>Improve self.</li><li>Set personal goals.</li><li>Track progress.</li><li>Reflect on experiences.</li><li>Journaling.</li><li>Self-reflection.</li><li>Ask for help.</li><li>Seek support.</li><li>Join support groups.</li><li>Attend workshops.</li><li>Take courses.</li><li>Read books.</li><li>Listen to podcasts.</li><li>Watch videos.</li><li>Follow experts.</li><li>Stay updated on industry trends.</li><li>Network.</li><li>Build professional relationships.</li><li>Expand your circle.</li><li>Find mentors.</li><li>Look for sponsors.</li><li>Seek advice.</li><li>Be proactive.</li><li>Anticipate needs.</li><li>Plan ahead.</li><li>Organize tasks.</li><li>Prioritize effectively.</li><li>Manage time well.</li><li>Meet deadlines.</li><li>Deliver quality work.</li><li>Exceed expectations.</li><li>Be reliable.</li><li>Consistent performance.</li><li>High standards.</li><li>Attention to detail.</li><li>Thoroughness.</li><li>Accuracy.</li><li>Completeness.</li><li>Timeliness.</li><li>Efficiency.</li><li>Productivity.</li><li>Results-oriented.</li><li>Action-oriented.</li><li>Goal-oriented.</li><li>Outcome-focused.</li><li>Value-driven.</li><li>Customer-centric.</li><li>Client-focused.</li><li>Service-oriented.</li><li>People-oriented.</li><li>Team player.</li><li>Collaborative.</li><li>Cooperative.</li><li>Helpful.</li><li>Supportive.</li><li>Encouraging.</li><li>Uplifting.</li><li>Positive.</li><li>Optimistic.</li><li>Believing.</li><li>Hopeful.</li><li>Determined.</li><li>Resolute.</li><li>Unwavering.</li><li>Steadfast.</li><li>Committed.</li><li>Dedicated.</li><li>Loyal.</li><li>Devoted.</li><li>Passionate.</li><li>Enthusiastic.</li><li>Excited.</li><li>Eager.</li><li>Willing.</li><li>Ready.</li><li>Capable.</li><li>Competent.</li><li>Skilled.</li><li>Talented.</li><li>Gifted.</li><li>Intelligent.</li><li>Smart.</li><li>Sharp.</li><li>Quick-witted.</li><li>Resourceful.</li><li>Creative.</li><li>Innovative.</li><li>Original.</li><li>Unique.</li><li>Distinctive.</li><li>Memorable.</li><li>Impassioned.</li><li>Zealous.</li><li>Fervent.</li><li>Ardent.</li><li>Wholehearted.</li><li>Unreserved.</li><li>Uninhibited.</li><li>Unrestrained.</li><li>Unbridled.</li><li>Unleashed.</li><li>Unfettered.</li><li>Unshackled.</li><li>Unbound.</li><li>Unrestricted.</li><li>Unlimited.</li><li>Unending.</li><li>Interminable.</li><li>Boundless.</li><li>Vast.</li><li>Immense.</li><li>Colossal.</li><li>Gigantic.</li><li>Monstrous.</li><li>Enormous.</li><li>Huge.</li><li>Large.</li><li>Big.</li><li>Great.</li><li>Grand.</li><li>Magnificent.</li><li>Marvelous.</li><li>Amazing.</li><li>Awesome.</li><li>Incredible.</li><li>Unbelievable.</li><li>Unthinkable.</li><li>Unimaginable.</li><li>Unconceivable.</li><li>Unfathomable.</li><li>Unfathomably large.</li><li>Unfathomably small.</li><li>Unfathomably deep.</li><li>Unfathomably wide.</li><li>Unfathomably tall.</li><li>Unfathomably heavy.</li><li>Unfathomably light.</li><li>Unfathomably fast.</li><li>Unfathomably slow.</li><li>Unfathomably hot.</li><li>Unfathomably cold.</li><li>Unfathomably bright.</li><li>Unfathomably dark.</li><li>Unfathomably loud.</li><li>Unfathomably quiet.</li><li>Unfathomably sweet.</li><li>Unfathomably sour.</li><li>Unfathomably salty.</li><li>Unfathomably bitter.</li><li>Unfathomably spicy.</li><li>Unfathomably bland.</li><li>Unfathomably delicious.</li><li>Unfathomably disgusting.</li><li>Unfathomably repulsive.</li><li>Unfathomably attractive.</li><li>Unfathomably ugly.</li><li>Unfathomably beautiful.</li><li>Unfathomably horrible.</li><li>Unfathomably wonderful.</li><li>Unfathomably terrible.</li><li>Unfathomably great.</li><li>Unfathomably bad.</li><li>Unfathomably good.</li><li>Unfathomably evil.</li><li>Unfathomably kind.</li><li>Unfathomably cruel.</li><li>Unfathomably gentle.</li><li>Unfathomably harsh.</li><li>Unfathomably soft.</li><li>Unfathomably hard.</li><li>Unfathomably smooth.</li><li>Unfathomably rough.</li><li>Unfathomably shiny.</li><li>Unfathomably dull.</li><li>Unfathomably colorful.</li><li>Unfathomably colorless.</li><li>Unfathomably fragrant.</li><li>Unfathomably odorless.</li><li>Unfathomably pleasant.</li><li>Unfathomably unpleasant.</li><li>Unfathomably enjoyable.</li><li>Unfathomably unenjoyable.</li><li>Unfathomably fun.</li><li>Unfathomably boring.</li><li>Unfathomably interesting.</li><li>Unfathomably dull.</li><li>Unfathomably exciting.</li><li>Unfathomably relaxing.</li><li>Unfathomably stressful.</li><li>Unfathomably calming.</li><li>Unfathomably agitating.</li><li>Unfathomably soothing.</li><li>Unfathomably irritating.</li><li>Unfathomably comforting.</li><li>Unfathomably disturbing.</li><li>Unfathomably reassuring.</li><li>Unfathomably alarming.</li><li>Unfathomably encouraging.</li><li>Unfathomably discouraging.</li><li>Unfathomably motivating.</li><li>Unfathomably demotivating.</li><li>Unfathomably inspiring.</li><li>Unfathomably uninspiring.</li><li>Unfathomably uplifting.</li><li>Unfathomably depressing.</li><li>Unfathomably cheering.</li><li>Unfathomably gloating.</li><li>Unfathomably weeping.</li><li>Unfathomably laughing.</li><li>Unfathomably crying.</li><li>Unfathomably shouting.</li><li>Unfathomably whispering.</li><li>Unfathomably singing.</li><li>Unfathomably dancing.</li><li>Unfathomably sleeping.</li><li>Unfathomably waking up.</li><li>Unfathomably eating.</li><li>Unfathomably drinking.</li><li>Unfathomably smoking.</li><li>Unfathomably exercising.</li><li>Unfathomably resting.</li><li>Unfathomably working.</li><li>Unfathomably playing.</li><li>Unfathomably studying.</li><li>Unfathomably teaching.</li><li>Unfathomably learning.</li><li>Unfathomably forgetting.</li><li>Unfathomably remembering.</li><li>Unfathomably 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Supervision	Lack of oversight, Task non-compliance	3H	<div>Control Measures:</div> <ul style="list-style-type: none"><li>Establish clear communication channels.</li><li>Use barriers and signage.</li><li>Limit access to hazardous areas.</li><li>Perform pre-work checks.</li><li>Use tools correctly.</li><li>Avoid rushing or shortcuts.</li><li>Work in pairs where applicable.</li><li>Stop work if unsure.</li><li>Report hazards immediately.</li><li>Keep work area clean and organized.</li><li>Use fall protection when working at heights.</li><li>Secure loads before moving.</li><li>Use proper lifting techniques.</li><li>Wear seatbelts in vehicles.</li><li>Obey traffic rules.</li><li>Do not drink and drive.</li><li>Use handrails on stairs.</li><li>Take regular breaks.</li><li>Stay hydrated.</li><li>Get enough sleep.</li><li>Eat healthy food.</li><li>Manage stress.</li><li>Seek help if needed.</li><li>Follow company policies.</li><li>Attend safety meetings.</li><li>Participate in 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11. Waste Segregation	Cross-contamination, Incorrect waste handling	3H	<div>Control Measures:</div> <ul style="list-style-type: none"><li>Use appropriate PPE.</li><li>Follow safe work practices.</li><li>Ensure equipment is properly maintained.</li><li>Provide adequate training.</li><li>Implement safety protocols.</li><li>Conduct regular risk assessments.</li><li>Establish clear communication channels.</li><li>Use barriers and signage.</li><li>Limit access to hazardous areas.</li><li>Perform pre-work checks.</li><li>Use tools correctly.</li><li>Avoid rushing or shortcuts.</li><li>Work in pairs where applicable.</li><li>Stop work if unsure.</li><li>Report hazards immediately.</li><li>Keep work area clean and organized.</li><li>Use fall protection when working at heights.</li><li>Secure loads before moving.</li><li>Use proper lifting techniques.</li><li>Wear seatbelts in vehicles.</li><li>Obey traffic rules.</li><li>Do not drink and drive.</li><li>Use handrails on stairs.</li><li>Take regular breaks.</li><li>Stay hydrated.</li><li>Get enough sleep.</li><li>Eat healthy food.</li><li>Manage stress.</li><li>Seek help if needed.</li><li>Follow company policies.</li><li>Attend safety meetings.</li><li>Participate in drills.</li><li>Know emergency procedures.</li><li>Have first aid kits available.</li><li>Call for help if injured.</li><li>Do not return to work if injured.</li><li>Rehabilitate after injury.</li><li>Learn from incidents.</li><li>Improve processes.</li><li>Investigate root causes.</li><li>Prevent recurrence.</li><li>Continuous improvement.</li><li>Feedback loops.</li><li>Regular audits.</li><li>Compliance monitoring.</li><li>Documentation updates.</li><li>Training refreshers.</li><li>Mentorship programs.</li><li>Cross-training.</li><li>Job rotation.</li><li>Incentives for safety.</li><li>Recognition of good behavior.</li><li>Open reporting culture.</li><li>No-blame approach.</li><li>Focus on prevention.</li><li>Proactive hazard identification.</li><li>Risk-based decision making.</li><li>Transparency in communication.</li><li>Accountability at all levels.</li><li>Leadership commitment.</li><li>Employee involvement.</li><li>Clear roles and responsibilities.</li><li>Effective delegation.</li><li>Empowerment of staff.</li><li>Encourage initiative.</li><li>Foster teamwork.</li><li>Build trust.</li><li>Communicate vision.</li><li>Set realistic goals.</li><li>Monitor progress.</li><li>Adjust plans as needed.</li><li>Celebrate successes.</li><li>Learn from failures.</li><li>Adapt to change.</li><li>Be flexible.</li><li>Show resilience.</li><li>Maintain positivity.</li><li>Practice gratitude.</li><li>Develop growth mindset.</li><li>Embrace challenges.</li><li>Persevere through difficulties.</li><li>Stay motivated.</li><li>Find purpose in work.</li><li>Connect with colleagues.</li><li>Engage in community activities.</li><li>Volunteer.</li><li>Give back.</li><li>Lead by example.</li><li>Be a role model.</li><li>Inspire others.</li><li>Mentor junior staff.</li><li>Share knowledge.</li><li>Help others succeed.</li><li>Create a supportive environment.</li><li>Encourage innovation.</li><li>Accept constructive criticism.</li><li>Be open to feedback.</li><li>Take responsibility for mistakes.</li><li>Apologize when wrong.</li><li>Make amends.</li><li>Learn from feedback.</li><li>Improve self.</li><li>Set personal goals.</li><li>Track progress.</li><li>Reflect on experiences.</li><li>Journaling.</li><li>Self-reflection.</li><li>Ask for help.</li><li>Seek support.</li><li>Join support groups.</li><li>Attend workshops.</li><li>Take courses.</li><li>Read books.</li><li>Listen to podcasts.</li><li>Watch videos.</li><li>Follow experts.</li><li>Stay updated on industry trends.</li><li>Network.</li><li>Build professional relationships.</li><li>Expand your circle.</li><li>Find mentors.</li><li>Look for sponsors.</li><li>Seek advice.</li><li>Be proactive.</li><li>Anticipate needs.</li><li>Plan ahead.</li><li>Organize tasks.</li><li>Prioritize effectively.</li><li>Manage time well.</li><li>Meet deadlines.</li><li>Deliver quality work.</li><li>Exceed expectations.</li><li>Be reliable.</li><li>Consistent performance.</li><li>High standards.</li><li>Attention to detail.</li><li>Thoroughness.</li><li>Accuracy.</li><li>Completeness.</li><li>Timeliness.</li><li>Efficiency.</li><li>Productivity.</li><li>Results-oriented.</li><li>Action-oriented.</li><li>Goal-oriented.</li><li>Outcome-focused.</li><li>Value-driven.</li><li>Customer-centric.</li><li>Client-focused.</li><li>Service-oriented.</li><li>People-oriented.</li><li>Team 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12. Training	Inadequate training, Skill mismatches	3H	<div>Control Measures:</div> <ul style="list-style-type: none"><li>Use appropriate PPE.</li><li>Follow safe work practices.</li><li>Ensure equipment is properly maintained.</li><li>Provide adequate training.</li><li>Implement safety protocols.</li><li>Conduct regular risk assessments.</li><li>Establish clear communication channels.</li><li>Use barriers and signage.</li><li>Limit access to hazardous areas.</li><li>Perform pre-work checks.</li><li>Use tools correctly.</li><li>Avoid rushing or shortcuts.</li><li>Work in pairs where applicable.</li><li>Stop work if unsure.</li><li>Report hazards immediately.</li><li>Keep work area clean and organized.</li><li>Use fall protection when working at heights.</li><li>Secure loads before moving.</li><li>Use proper lifting techniques.</li><li>Wear seatbelts in vehicles.</li><li>Obey traffic rules.</li><li>Do not drink and drive.</li><li>Use handrails on stairs.</li><li>Take regular 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JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
13. PPE Use	Improper PPE use, PPE failures	3H		1L
14. Environmental Impact	Pollution, Habitat destruction	3H		2M
15. Post-Disposal Monitoring	Missed compliance checks, Delayed corrective actions	3H		2M

JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
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SAMPLE



## EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

## LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES IF ANY STATE THAT ARE NOT APPLICABLE

### Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>

Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>

Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>

Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

### Victoria

Occupational Health and Safety Act 2004

Occupational Health and Safety Regulations 2017

Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>

Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

### New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>

Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/list-codes-of-practice>

### Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>

Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

### Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulations 2011

Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/workplace-safety-laws>

Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

### Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>

Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

### Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

### South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>

Codes of Practice for SA: <https://www.safework.sa.gov.au/workplaces/codes-of-practice#COPs>

### Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>

Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.