

Post Signs Or Boards At Considerable Heights Risk Assessment

| | | |
|-------------------|--------|--------|
| Business Name: | | ABN: |
| Business Address: | | |
| Contact Person: | Phone: | Email: |

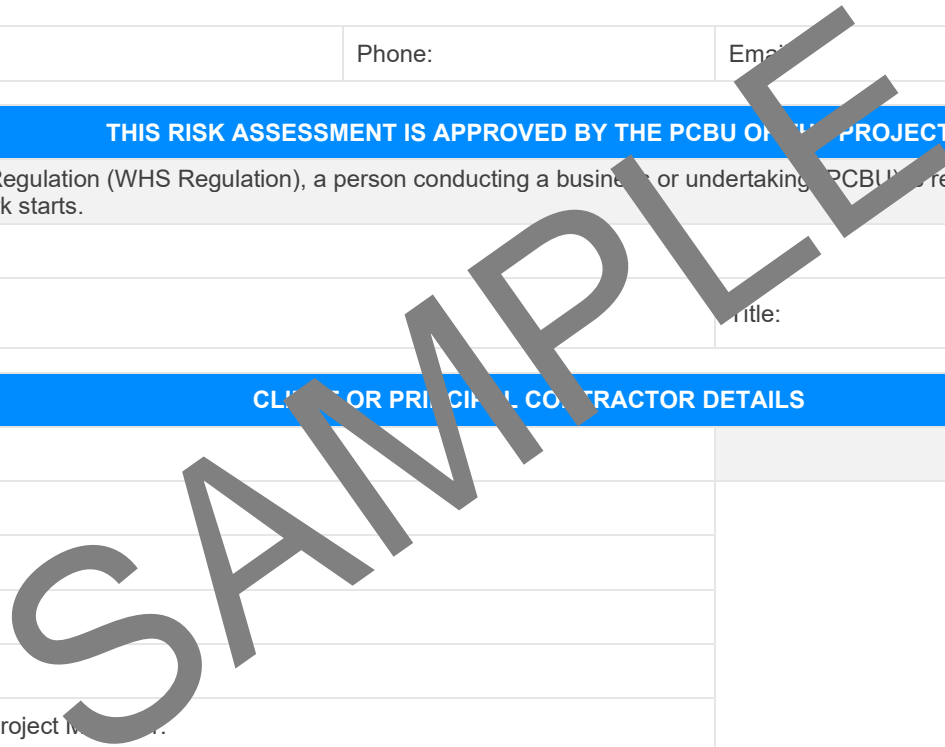
THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THIS PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

| | | |
|------------|--------|-------|
| Full Name: | | |
| Signature: | Title: | Date: |

CLIENT OR PRINCIPAL CONTRACTOR DETAILS

| | |
|---|----------------|
| Client: | SCOPE OF WORKS |
| Project Name: | |
| Project Address: | |
| Project Manager: | |
| Contact Phone: | |
| Date Risk Assessment supplied to Project Manager: | |



| RISK MATRIX | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------|--|---------|--------------|-------------|-----------------------------------|---|--|-------------|---|------------------|---|---------------------|---|------------------|---|--------------|--|----------------|--|-----------------|---|----------------|--------------------------------------|--------------|------------------------------|------------------|--------------------------|----------------------|-----------|--------------------|--|
| LIKELIHOOD | INSIGNIFICANT | MINOR | MODERATE | MAJOR | CATASTROPHIC | SCORE | ACTION | HIERARCHY OF CONTROLS | | | | | | | | | | | | | | | | | | | | | | | | | |
| ALMOST CERTAIN | 3 HIGH | 3 HIGH | 4 ACUTE | 4 ACUTE | 4 ACUTE | | | Elimination Remove the hazard. | | | | | | | | | | | | | | | | | | | | | | | | | |
| LIKELY | 2 MODERATE | 3 HIGH | 3 HIGH | 4 ACUTE | 4 ACUTE | 4A ACUTE | DO NOT PROCEED | Substitution Replace the hazard. | | | | | | | | | | | | | | | | | | | | | | | | | |
| POSSIBLE | 1 LOW | 2 MODERATE | 3 HIGH | 4 ACUTE | 4 ACUTE | 3H HIGH | Review before work starts. | Isolation Isolate People from the hazard | | | | | | | | | | | | | | | | | | | | | | | | | |
| UNLIKELY | 1 LOW | 1 LOW | 2 MODERATE | 3 HIGH | 4 ACUTE | 2M MODERATE | Ensure control measures in place. | Engineering Isolate the hazard | | | | | | | | | | | | | | | | | | | | | | | | | |
| RARE | 1 LOW | 1 LOW | 2 MODERATE | 3 HIGH | 3 HIGH | 1L LOW | Monitor and keep records. | Administrative Change | | | | | | | | | | | | | | | | | | | | | | | | | |
| Risk Rating & Required Action: <table border="1"> <tr> <td>4A</td> <td>Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required.</td> </tr> <tr> <td>3H</td> <td>Review and approve additional controls before task starts. Senior supervisor sign-off needed.</td> </tr> <tr> <td>2M</td> <td>Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions.</td> </tr> <tr> <td>1L</td> <td>Proceed, following standard operating procedures. Monitor and keep records.</td> </tr> </table> | | | | | | | | | | 4A | Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required. | 3H | Review and approve additional controls before task starts. Senior supervisor sign-off needed. | 2M | Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions. | 1L | Proceed, following standard operating procedures. Monitor and keep records. | | | | | | | | | | | | | | | | |
| 4A | Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3H | Review and approve additional controls before task starts. Senior supervisor sign-off needed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2M | Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1L | Proceed, following standard operating procedures. Monitor and keep records. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Notes on Hierarchy of Controls: Remember to apply controls in the preferred order shown by the coloured pyramid: <ol style="list-style-type: none"> 1. Eliminate 2. Substitute 3. Isolate 4. Engineering 5. Administrative 6. PPE <p>Always document why a lower-order control is accepted if elimination or substitution is not reasonably practicable.</p> <p><i>aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Consequence Scale: <table border="1"> <thead> <tr> <th>Consequence</th> <th>People (injury/illness)</th> <th>Project / Assets</th> <th>Compliance / Reputation</th> </tr> </thead> <tbody> <tr> <td>Catastrophic</td> <td>Fatality or permanent total disability</td> <td>project shutdown</td> <td>Significant regulator intervention; criminal prosecution</td> </tr> <tr> <td>Major</td> <td>Serious injury/illness (hospital > 5 days)</td> <td>critical delay</td> <td>Improvement notice; major media coverage</td> </tr> <tr> <td>Moderate</td> <td>Medical-treatment injury; lost-time > 1 day</td> <td>moderate delay</td> <td>Minor breach; adverse client comment</td> </tr> <tr> <td>Minor</td> <td>First-aid only, no lost time</td> <td>negligible delay</td> <td>Isolated non-conformance</td> </tr> <tr> <td>Insignificant</td> <td>No injury</td> <td>no schedule impact</td> <td>Deviation caught and corrected on site</td> </tr> </tbody> </table> | | | | | | | | | | Consequence | People (injury/illness) | Project / Assets | Compliance / Reputation | Catastrophic | Fatality or permanent total disability | project shutdown | Significant regulator intervention; criminal prosecution | Major | Serious injury/illness (hospital > 5 days) | critical delay | Improvement notice; major media coverage | Moderate | Medical-treatment injury; lost-time > 1 day | moderate delay | Minor breach; adverse client comment | Minor | First-aid only, no lost time | negligible delay | Isolated non-conformance | Insignificant | No injury | no schedule impact | Deviation caught and corrected on site |
| Consequence | People (injury/illness) | Project / Assets | Compliance / Reputation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Catastrophic | Fatality or permanent total disability | project shutdown | Significant regulator intervention; criminal prosecution | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Major | Serious injury/illness (hospital > 5 days) | critical delay | Improvement notice; major media coverage | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Moderate | Medical-treatment injury; lost-time > 1 day | moderate delay | Minor breach; adverse client comment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Minor | First-aid only, no lost time | negligible delay | Isolated non-conformance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Insignificant | No injury | no schedule impact | Deviation caught and corrected on site | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|-------------------------|--|--------------|--|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| 1. Preparation | Slippery surfaces, Inadequate lighting | 3H | <ul style="list-style-type: none"> - Conduct site inspection to identify potential hazards - Ensure adequate lighting in the working area - Use temporary lighting if necessary - Schedule work during daylight hours whenever possible - Communicate work schedule and hazards to all personnel - Organise necessary equipment and safety gear before starting - Ensure the ground area is cleared and clear of obstacles - Ensure surface is dry and slip-resistant - Use 'Slippery floor' signs as a precaution - Ensure all personnel are equipped with suitable PPE | 2M |
| 2. Assemble Scaffolding | Collapse of scaffolding, Improper assembly | 4H | <ul style="list-style-type: none"> - Only certified personnel to assemble scaffolding - Inspect components for damage before use - Follow manufacturer's assembly instructions - Ensure stabilisers and base plates are used - Double-check all connections and clamps - Use scaffolding appropriate for the height and load - Install guardrails and midrails once height exceeds 2 metres - Check for overhead power lines before assembly - Tag and lock scaffolding if inspection is pending - Ensure scaffolding is level and secure | 2M |
| 3. Erect Guardrails | Falls from height, Guardrail failure | 4A | <ul style="list-style-type: none"> - Use full-body harnesses and lifelines - Ensure guardrails meet regulatory height standards - Double-check connections and stability of guardrails - Ensure guardrails are made from durable materials - Regularly inspect guardrails for wear and damage - Train workers on proper installation techniques - Use taglines to manage tools and materials - Ensure clear communication between workers during installation | 2M |

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|---------------------|---|--------------|---|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| | | | - Keep records of guardrail inspections - Maintain a safe distance from guardrails during work | |
| 4. Hoist Materials | Falling objects, Strain injuries | 3H | [REDACTED] | 1L |
| 5. Install Signage | Inadequate security, Electrical hazards | 4A | [REDACTED] | 2M |
| 6. Secure Tools | Tools falling from height, Improper usage | 3H | [REDACTED] | 1L |

SAMPLE

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|-----------------------------|--|--------------|--|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| | | | [REDACTED] | |
| 7. Disassemble Scaffolding | Falls during disassembly, Component collapse | 4A | [REDACTED] | 2M |
| 8. Conduct Final Inspection | Missing components, Incorrect installations | 3H | [REDACTED] | 1L |
| 9. Decommission Site | Leaving site unsecured, Environmental damage | 3H | [REDACTED] | 1L |

SAMPLE

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|---------------------------|---|--------------|--|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| | | | [REDACTED] | |
| 10. Emergency Procedures | Inability to respond effectively, Injuries from ineffective evacuation | 4A | [REDACTED] | 2M |
| 11. Worker Training | Lack of competency, Misinterpretation of procedures | 3H | [REDACTED] | 1L |
| 12. Hazard Identification | Unidentified site-specific hazards, Changes in environmental conditions | 4A | [REDACTED] | 2M |

SAMPLE

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|-----------------------------------|--|--------------|--|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| | | | [REDACTED] | |
| 13. Equipment Maintenance | Equipment failure, Improper maintenance | 3H | [REDACTED] | 1L |
| 14. Personal Protective Equipment | Improper PPE use, PPE failure | 3H | [REDACTED] | 1L |
| 15. Job Safety Analysis | Overlooked risks, Insufficient safety measures | 4A | [REDACTED] | 2M |

SAMPLE

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|---------------------|------------------------|--------------|--|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| | | | <div style="background-color: black; height: 15px; width: 100%;"></div> <div style="background-color: black; height: 15px; width: 80%;"></div> <div style="background-color: black; height: 15px; width: 90%;"></div> <div style="background-color: black; height: 15px; width: 70%;"></div> <div style="background-color: black; height: 15px; width: 60%;"></div> <div style="background-color: black; height: 15px; width: 85%;"></div> | |
| | | | | |
| | | | | |

SAMPLE

EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES FOR ANY STATE THAT ARE NOT APPLICABLE

Queensland & Australian Capital Territory

Work Health and Safety Act 2011
 Work Health and Safety Regulations 2011
 Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>
 Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>
 Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>
 Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

Victoria

Occupational Health and Safety Act 2004
 Occupational Health and Safety Regulations 2017
 Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>
 Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

New South Wales

Work Health and Safety Act 2011
 Work Health and Safety Regulations 2017
 Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>
 Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/list-of-codes-of-practice>

Western Australia

Work Health and Safety Act 2020
 Work Health and Safety Regulations 2022
 Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>
 Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011
 Work Health and Safety (National Uniform Legislation) Regulations 2011
 Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/workplaces-and-laws>
 Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>
 Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

South Australia

Work Health and Safety Act 2012 (SA)
 Work Health and Safety Regulations 2012 (SA)
 Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>
 Codes of Practice for SA: <https://www.safework.sa.gov.au/workplaces/codes-of-practice#COPs>

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

Tasmania

Work Health and Safety Act 2012
 Work Health and Safety (Transitional and Consequential Provisions) Act 2012
 Work Health and Safety Regulations 2012
 Work Health and Safety (Transitional) Regulations 2012
 Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>
 Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.

