

## Motorbike Use For Mustering Risk Assessment

Business Name:	ABN:	
Business Address:		
Contact Person:	Phone:	Email:

## THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THE PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

Full Name:		
Signature:	Title:	Date:

## CLIENT OR PRINCIPAL CONTRACTOR DETAILS

Client:	SCOPE OF WORKS
Project Name:	
Project Address:	
Project Manager:	
Contact Phone:	
Date Risk Assessment supplied to Project Manager:	

RISK MATRIX									
LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION	HIERARCHY OF CONTROLS	
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE			<b>Elimination</b> Remove the hazard.	
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED	<b>Substitution</b> Replace the hazard.	
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before work starts.	Isolation Isolate People from the hazard	
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Ensure control measures in place.	<b>Engineering</b> Isolate the hazard	
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Monitor and keep records.	<b>Administrative</b> Change	
								<b>PPE</b>	
<b>Risk Rating &amp; Required Action:</b>								<b>Notes on Hierarchy of Controls:</b>	
4A Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required.								Remember to apply controls in the preferred order shown by the coloured pyramid:	
3H Review and approve additional controls before task starts. Senior supervisor sign-off needed.								1. <b>Eliminate</b>	
2M Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions.								2. Substitute	
1L Proceed, following standard operating procedures. Monitor and keep records.								3. Isolate	
								4. Engineering	
								5. Administrative	
								6. PPE	
<b>Consequence Scale:</b>								Always document <b>why</b> a lower-order control is accepted if elimination or substitution is not reasonably practicable.	
Consequence	People (injury/illness)		Project / Assets		Compliance / Reputation				
Catastrophic	Fatality or permanent total disability		project shutdown		Significant regulator intervention; criminal prosecution				
Major	Serious injury/illness (hospital > 5 days)		critical delay		Improvement notice; major media coverage				
Moderate	Medical-treatment injury; lost-time > 1 day		moderate delay		Minor breach; adverse client comment				
Minor	First-aid only, no lost time		negligible delay		Isolated non-conformance				
Insignificant	No injury		no schedule impact		Deviation caught and corrected on site				
								<i>aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.</i>	

JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
1. Preparation	Inadequate planning, Lack of communication	2M	<ul style="list-style-type: none"> <li>- Develop a comprehensive mustering plan</li> <li>- Ensure communication devices are operational</li> <li>- Brief all riders on the day's activities</li> <li>- Establish clear communication protocols</li> <li>- Check weather and environmental conditions</li> <li>- Identify key hazards in the mustering area</li> <li>- Ensure all riders are trained and experienced</li> <li>- Check local wildlife activity</li> <li>- Plan for emergency scenarios</li> <li>- Schedule regular check-ins</li> </ul>	1L
2. Equipment Inspection	Mechanical failure, Inadequate fuel	3M	<ul style="list-style-type: none"> <li>- Conduct pre-operation inspection of motorbikes</li> <li>- Check fuel levels and refill if necessary</li> <li>- Inspect tires for proper inflation and condition</li> <li>- Test brakes and throttle response</li> <li>- Verify lights and indicators are functional</li> <li>- Ensure all safety features are working</li> <li>- Check for oil leaks or other mechanical issues</li> <li>- Inspect protective gear for damage</li> <li>- Confirm bike registration is up to date</li> <li>- Keep spare parts and tools available</li> </ul>	2M
3. Rider Briefing	Miscommunication, Lack of rider knowledge	3H	<ul style="list-style-type: none"> <li>- Conduct a detailed rider briefing</li> <li>- Highlight key hazards and controls</li> <li>- Confirm all riders understand the muster plan</li> <li>- Discuss communication protocols</li> <li>- Provide maps and route details</li> <li>- Designate lead and sweep riders</li> <li>- Review emergency response procedures</li> <li>- Address any rider concerns</li> </ul>	1L

Incident		Incident description	Incident details	Incident outcome
1	2M	Incorrect use of equipment, Improper use of equipment	<ul style="list-style-type: none"> <li>- Encourage team communication</li> </ul>	<p>1. The incident occurred on 12/12/2023 at 10:00 AM.</p> <p>2. The incident occurred in the area of the main entrance.</p> <p>3. The incident occurred during the morning shift.</p> <p>4. The incident occurred during the morning shift.</p> <p>5. The incident occurred during the morning shift.</p> <p>6. The incident occurred during the morning shift.</p> <p>7. The incident occurred during the morning shift.</p> <p>8. The incident occurred during the morning shift.</p> <p>9. The incident occurred during the morning shift.</p> <p>10. The incident occurred during the morning shift.</p>
2	3H	Unexpected movement	<ul style="list-style-type: none"> <li>- Encourage team communication</li> </ul>	<p>1. The incident occurred on 12/12/2023 at 10:00 AM.</p> <p>2. The incident occurred in the area of the main entrance.</p> <p>3. The incident occurred during the morning shift.</p> <p>4. The incident occurred during the morning shift.</p> <p>5. The incident occurred during the morning shift.</p> <p>6. The incident occurred during the morning shift.</p> <p>7. The incident occurred during the morning shift.</p> <p>8. The incident occurred during the morning shift.</p> <p>9. The incident occurred during the morning shift.</p> <p>10. The incident occurred during the morning shift.</p>

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7. Terrain Navigation	Uneven ground, Obstacles	4A		2M
8. Animal Approach	Animal interference, Aggressive behaviour	4A		2M
9. Fencing and Gates	Fencing collisions, Improper gate handling	3H		1L

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10. Crossing Waterways	Slippery surfaces, Water ingress	4A		2M
11. Handling Livestock	Animal trampling, Escape attempts	4A		2M
12. Fatigue Management	Decreased reaction time, Rider fatigue	3H		2M

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13. Emergency Response	Injury, Delayed medical response	4A		2M
14. Equipment Refuel	Fuel spillage, Fire risk	3H		1L
15. Post-Mustering Review	Overlooked incidents, Reporting inaccuracies	2M		1L

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SAMPLE



## EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

## LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES IF ANY STATE THAT ARE NOT APPLICABLE

### Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>

Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>

Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>

Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

### Victoria

Occupational Health and Safety Act 2004

Occupational Health and Safety Regulations 2017

Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>

Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

### New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>

Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/list-codes-of-practice>

### Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>

Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

### Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulations 2011

Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/workplace-safety-laws>

Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

### Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>

Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

### Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

### South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>

Codes of Practice for SA: <https://www.safework.sa.gov.au/workplaces/codes-of-practice#COPs>

### Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>

Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.