

La	ying Mulch Risk Assessm	ent	
Business Name:		ABN:	
Business Address:			
Contact Person:	Phone:	Ema.	
THIS RISK ASSESSI	MENT IS APPROVED BY THE PC	BU ON W PROJECT	
Under the Work Health and Safety Regulation (WHS Regulation), a pis prepared before the proposed work starts.	person conducting a busine or un	ndertaking PCBU required to ensu	re that a RISK ASSESSMENT
Full Name:			
Signature:		ritle:	Date:
CL	OR PRI, CIL L. CO. TRACTOR I	DETAILS	
Client:		SCOPE OF	WORKS
Project Name:			
Project Address:			
Project Manager:			
Contact Phone:			
Date Risk Assessment supplied to Project In.			

Version 2.5 Authorised by Review # Review Date:



RISK MATRIX LIKELIHOOD INSIGNIFICANT MINOR MODERATE MAJOR CATASTROPHIC HIERARCHY OF CONTROLS SCORE ACTION Elimination ALMOST 3 HIGH 3 HIGH 4 4 ACUTE ACUTE ACUTE **CERTAIN** Remove the hazard. Substitution 4 4 DO NOT Replace the hazard. LIKELY MODERATE HIGH HIGH ACUTE ACUTE ACUTE ROCEED Isolation Isolate People from the hazard 2 3 4 3H Rev before POSSIBLE MODERATE ACUTE ACUTE LOW HIGH HIGH. work Engineering Isolate the l/Acchanich. Ensure control 2 3 2M istrativ UNLIKELY measures in LOW LOW MODERATE HIGH ACU RATE е place. Chang 2 MODERATE 3 HIGH 1L Monitor and RARE LOW LOW LOW keep records.

Risk Rating & Required Action:

4A	Stop work. The risk is intolerable,	minate the hazard	redesign the activity before proceeding. A Safe Work
	Method Statement (SWMS) or hi	er-level authorisation	is required.
3H	Review and approve additional c	role ask	arts. Senior supervisor sign-off needed.
2M	Ensure all nominated controls are in	prace and efficive	Proceed with caution; monitor conditions.
1L	Proceed, following standard operating	ng procedurer //oni	itor and keep records.

Consequence Scale:

Consequence	People (injury/illness)	Project / Assets	Compliance / Reputation
Catastrophic	Fatality or permanent total disability	project shutdown	Significant regulator intervention; criminal prosecution
Major	Serious injury/illness (hospital > 5 days)	critical delay	Improvement notice; major media coverage
Moderate	Medical-treatment injury; lost-time > 1 day	moderate delay	Minor breach; adverse client comment
Minor	First-aid only, no lost time	negligible delay	Isolated non-conformance
Insignificant	No injury	no schedule impact	Deviation caught and corrected on site

Notes on Hierarchy of Controls:

Remember to apply controls in the preferred order shown by the coloured pyramid:

- 1. Éliminate
- 2. Substitute
- 3. Isolate
- 4. Engineering
- 5. Administrative
- 6. PPE

Always document **why** a lower-order control is accepted if elimination or substitution is not reasonably practicable.

aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.



JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
1. Preparation	Uneven ground, Trip hazards	3H	Conduct a site walk to identify any uneven surfaces. Remove or clearly mark any trip hazards. Ensure proper lighting in the work area. Provide training on safe walking practices. Require appropriate footwear with non-slip soles. Assign tasks suitable for indivitional capability. Have a first aid kit caulity callabil. Team briefing in potential bezards a crisks. Encourage saft cace of cark and vigilable. Use by the site of eace access to work area.	2M
2. Material Handling	Lifting injuries, Falling	31	Use me nanu vaids to neavy lifting revide in inual readling training Ensure to person lifts for heavy items rent lifts before moving objects Keep the path clear of obstacles Check equipment for defects regularly Encourage team members to report discomfort Set weight limits for manual lifting Distribute load evenly when carrying Wear gloves to improve grip	1L
3. Loading the Wheelbarrow	Overloading, Spillage	ЗН	Load only up to safe capacity of wheelbarrow Distribute load evenly across wheelbarrow Provide training on wheelbarrow loading techniques Inspect wheelbarrow condition regularly Ensure operators are familiar with controls Keep pathways clear of obstructions Use ramps for loading onto uneven surfaces Ensure tyres are properly inflated	2M



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			Conduct a pre-use inspection for defects Encourage communication between team members	
4. Transporting Mulch	Instability of wheelbarrow, Collision with obstacles	3Н		2M
5. Unloading Mulch	Manual handling sculn, Dropping materials	ЗН		2M
6. Raking Mulch	Back strain, Tool misuse	2M		1L



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7. Edge Trimming	Tool injury, Injury from fatigue	3H		1L
8. Water Application	Slippery surfaces, Newposure, Electric shock	4A		2M
9. Cleanup	Litter slip hazard, Residual tool hazards	3Н		1L



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10. Site Inspection	Overlooked hazards, Environmental impact	3H		1L
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11. Entering and Exiting Site	Vehicle interaction, Inad	3H		2M
12. Storage of Equipment	Equipment theft, Improper storage leading to damage	3H		2M



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13. Compliance and Documentation	Non-compliance, Inaccurate records	3Н		1L
14. Communication	Miscommunication, Language barriers	ЗН		1L
15. Emergency Procedures	Inadequate procedure knowledge, Confusion during emergencies	4A		2M



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16. Transportation of Mulch Equipment	Transport accidents, Load securing failures	4A		2M
17. Public Interaction	Distraction leading to accidents, Unsatisfied public	3H		1L
18. Waste Management	Improper waste disposal, Contaminants in waste	3H		1L



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19. Monitoring Weather Conditions	Unpredictable weather, Heat stress	4A		1L
20. Final Reporting and Debrief	Omissions in reporting, Failure to identify issues	ЗН		1L



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EMERGENCY RESPONSE - CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES. ANY STATE OF AT ARE NOT APPLICABLE.

Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws

Codes of Practice QLD: https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice Legislation ACT: https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations

Codes of Practice ACT: https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice

New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: https://www.safework.nsw.gov.au/legal-obligations/legislations/

Codes of Practice NSW: https://www.safework.nsw.gov.au/resource-library/lis > odes-oi racti

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulation 201

Legislation NT: https://worksafe.nt.gov.au/laws-and-compliance/wo_place-

Codes of Practice NT: https://worksafe.nt.gov.au/f

South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: https://www.safework.sa.gov.au/resources/le

Codes of Practice for SA: https://www.safework.sa.gov.au/work_aces/codes-of-practice#COPs

Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations

Codes of Practice for TAS: https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.

Victoria

Occupational Health at Safety Act

Occupational Health and affety gulations 2017

Legis on VIC: https://www.xsafe.vic.gov.au/occupational-health-and-safety-act-and-

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les on actice VI atps://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice

Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: https://www.commerce.wa.gov.au/worksafe/legislation Codes of Practice WA: https://www.commerce.wa.gov.au/worksafe/codes-practice

Safe Work Australia Links

Law and Regulation (All States): https://www.safeworkaustralia.gov.au/law-and-regulation Model Codes of Practice: https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work