

Fall From Height During Sign Installation Risk Assessment

| | | |
|-------------------|--------|--------|
| Business Name: | | ABN: |
| Business Address: | | |
| Contact Person: | Phone: | Email: |

THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THIS PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

| | | |
|------------|--------|-------|
| Full Name: | | |
| Signature: | Title: | Date: |

CLIENT OR PRINCIPAL CONTRACTOR DETAILS

| | |
|---|----------------|
| Client: | SCOPE OF WORKS |
| Project Name: | |
| Project Address: | |
| Project Manager: | |
| Contact Phone: | |
| Date Risk Assessment supplied to Project Manager: | |

| RISK MATRIX | | | | | | | | | |
|---|---|---|--------------------|------------|--|----------------|-----------------------------------|--|--|
| LIKELIHOOD | INSIGNIFICANT | MINOR | MODERATE | MAJOR | CATASTROPHIC | SCORE | ACTION | HIERARCHY OF CONTROLS | |
| ALMOST CERTAIN | 3 HIGH | 3 HIGH | 4 ACUTE | 4 ACUTE | 4 ACUTE | | | Elimination Remove the hazard. | |
| LIKELY | 2 MODERATE | 3 HIGH | 3 HIGH | 4 ACUTE | 4 ACUTE | 4A ACUTE | DO NOT PROCEED | Substitution Replace the hazard. | |
| POSSIBLE | 1 LOW | 2 MODERATE | 3 HIGH | 4 ACUTE | 4 ACUTE | 3H HIGH | Review before work starts. | Isolation Isolate People from the hazard | |
| UNLIKELY | 1 LOW | 1 LOW | 2 MODERATE | 3 HIGH | 4 ACUTE | 2M MODERATE | Ensure control measures in place. | Engineering Isolate the hazard | |
| RARE | 1 LOW | 1 LOW | 2 MODERATE | 3 HIGH | 3 HIGH | 1L LOW | Monitor and keep records. | Administrative Change | |
| | | | | | | | | PPE | |
| Risk Rating & Required Action: | | | | | | | | Notes on Hierarchy of Controls: | |
| 4A | | Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required. | | | | | | Remember to apply controls in the preferred order shown by the coloured pyramid: | |
| 3H | | Review and approve additional controls before task starts. Senior supervisor sign-off needed. | | | | | | 1. Eliminate | |
| 2M | | Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions. | | | | | | 2. Substitute | |
| 1L | | Proceed, following standard operating procedures. Monitor and keep records. | | | | | | 3. Isolate | |
| | | | | | | | | 4. Engineering | |
| | | | | | | | | 5. Administrative | |
| | | | | | | | | 6. PPE | |
| Consequence Scale: | | | | | | | | Always document why a lower-order control is accepted if elimination or substitution is not reasonably practicable. | |
| Consequence | People (injury/illness) | | Project / Assets | | Compliance / Reputation | | | | |
| Catastrophic | Fatality or permanent total disability | | project shutdown | | Significant regulator intervention; criminal prosecution | | | | |
| Major | Serious injury/illness (hospital > 5 days) | | critical delay | | Improvement notice; major media coverage | | | | |
| Moderate | Medical-treatment injury; lost-time > 1 day | | moderate delay | | Minor breach; adverse client comment | | | | |
| Minor | First-aid only, no lost time | | negligible delay | | Isolated non-conformance | | | | |
| Insignificant | No injury | | no schedule impact | | Deviation caught and corrected on site | | | | |
| | | | | | | | | <i>aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.</i> | |

| JOB STEP | POTENTIAL HAZARDS | IR | CONTROL MEASURES | RR |
|--|---|--------------|---|---------------|
| SPECIFIC WORK STEPS | HAZARDS THAT MAY ARISE | INITIAL RISK | SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS | RESIDUAL RISK |
| 1. Preparation | Inadequate planning, Insufficient training | 3H | <ul style="list-style-type: none"> - Conduct site-specific risk assessment. - Ensure all workers have completed height safety training. - Verify competency of workers tasked with installation. - Confirm all equipment meets Australian safety standards.'],{ <p>step': '2. Gather Equipment</p> <p>hazards</p> <p>Inappropriate tools</p> <p>Damaged equipment</p> <p>initialRisk':'3H','residualRisk':'2M','controlMeasures'[</p> <p>Inspect all equipment for damage before use</p> <p>Ensure tools are appropriate for the task</p> <p>Use equipment that complies with Australian standards</p> <p>Inspection procedures for height access equipment</p> | 2M |
| 3. Erect Scaffolding | Collapse of scaffolding, Incomplete assembly | 4A | <ul style="list-style-type: none"> - Use only certified scaffolders for erection. - Follow manufacturer guidelines exactly. - Conduct a pre-use inspection. - Ensure ground is level and firm. - Implement weather assessments before scaffolding erection. '[<p>—</p> <p>step': '4. Install Anchorage</p> <p>danger":','lan 'nCorrectly Installed,</p> <p>insufficientstrength",'initialRisk ' ' residualRce']</p> <ul style="list-style-type: none"> - - verify anchorage points are inspected <p>- Anchors must support minimum weight loads before any work begins.</p> <p>-anchor lines must be attached correctly and checked. '[</p> | 3H |
| 5. Use Personal Protective Equipment (| Incorrect use of PPSafety Harness, Non-compliance with guidelines | 3H | <ul style="list-style-type: none"> - issue correct PPE to all workers | 1L |

[illegible]

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| | | | | |
| 9. Align and Secure Sign | Misalignment of sign, Loose fittings leading to fall | 4A | | 2M |
| 14 Review and Assess Completion | Incomplete inspection, Missed safety measures | 3H | | 2M |

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| | | | <div></div> <div></div> <div></div> <div></div> <div></div> | |
| 12. Conduct ToolVerification | Tool Misuse', 'damage' 'step' , 'inadequate tool use, , defaults., negative ', resistance to ion', equipment'), ', initialRisk: '3H', 'residualR[ist, -', , -, ,).w, ay', 's | 3H | <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> | 2M |
| 12. Complete Final Checks | Unsatisfiesled Completion Talk, lack of coherence , overheard from coworkers | 3H | <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> | 2M |

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| | | | | |
| 13. Debrief with Crew | Untimely Response to Feedback', 'communication issues.', 'communication Overload'],,, requests., tagging of movement references] ,Confirm between work] , | 2M | | 1L |
| 14. Review and Assess Completion | Missing equipment reports , 'compromised ratings, Undelivered handover document]],. Review all completed tasks against initial plan metrics a range of target achievable tradition steps,]],Support any exceeded importanceAll processes cleanernt indicatorifinterpreted correctly, <outputPlanBenchmarkDisclosure | 2M | | 1L |

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| | | | | |
| Overall] | Tools inspection fall-out ', ' adverse outcomes', ' initialRisk' distribution", 3H]', CodeGenMonitoring], improvement plans adjustments]', ResidualRiskEvaluationPreference, identify all Successful Changes and Deliver All Legislative Reports.ho use a crosstep devices beyondscope | 2M | | 1L |
| 6 Confirm Weightlifting process conformance suitable use of any project tools reconciliation | Flutter Tools damaged parts crushing the mind nuts - queries question feedback, damaged weights | 3H | | 2M |

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| | | | | |
| 17 Compile Library Lessons- Inquiries | Compliance zoneoutside avoid safety, absent handling procedure bull, projecting projects framework evaluations assess all technical solution pool scaling | 2M | | 1L |
| '14Consolidate All Experiences Record' | 'Companywide reasons Handling efficiency involve transaction preemptives received unexplored, maintenance reason cross-business values regarding perspective beyond barriers expandedreckoning necessitated timely overcoming transition operationscles suitableiances recommending ultimately measure removes previouscrossspectotalstandard harmonized | 2M | | 1L |

SAMPLE

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| | | | | |

SAMPLE

EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES IF ANY STATE THAT ARE NOT APPLICABLE

Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>

Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>

Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>

Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

Victoria

Occupational Health and Safety Act 2004

Occupational Health and Safety Regulations 2017

Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>

Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>

Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/list-codes-of-practice>

Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>

Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulations 2011

Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/workplace-safety-laws>

Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>

Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>

Codes of Practice for SA: <https://www.safework.sa.gov.au/workplaces/codes-of-practice#COPs>

Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>

Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.