

Clean Crime Scenes Risk Assessment

Business Name:	ABN:	
Business Address:		
Contact Person:	Phone:	Email:

THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THE PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

Full Name:		
Signature:	Title:	Date:

CLIENT OR PRINCIPAL CONTRACTOR DETAILS

Client:	SCOPE OF WORKS
Project Name:	
Project Address:	
Project Manager:	
Contact Phone:	
Date Risk Assessment supplied to Project Manager:	

RISK MATRIX									
LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION	HIERARCHY OF CONTROLS	
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE			Elimination Remove the hazard.	
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED	Substitution Replace the hazard.	
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before work starts.	Isolation Isolate People from the hazard	
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Ensure control measures in place.	Engineering Isolate the hazard	
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Monitor and keep records.	Administrative Change	
								PPE	

Risk Rating & Required Action:

4A	Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required.
3H	Review and approve additional controls before task starts. Senior supervisor sign-off needed.
2M	Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions.
1L	Proceed, following standard operating procedures. Monitor and keep records.

Consequence Scale:

Consequence	People (injury/illness)	Project / Assets	Compliance / Reputation
Catastrophic	Fatality or permanent total disability	project shutdown	Significant regulator intervention; criminal prosecution
Major	Serious injury/illness (hospital > 5 days)	critical delay	Improvement notice; major media coverage
Moderate	Medical-treatment injury; lost-time > 1 day	moderate delay	Minor breach; adverse client comment
Minor	First-aid only, no lost time	negligible delay	Isolated non-conformance
Insignificant	No injury	no schedule impact	Deviation caught and corrected on site

Notes on Hierarchy of Controls:

Remember to apply controls in the preferred order shown by the coloured pyramid:

1. **Eliminate**
2. Substitute
3. Isolate
4. Engineering
5. Administrative
6. PPE

Always document **why** a lower-order control is accepted if elimination or substitution is not reasonably practicable.

aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.

JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
1. Preparation	slip on wet surface, exposure to pathogens	3H	<ul style="list-style-type: none"> - Ensure cleaning area is dry with appropriate signage - Wear appropriate PPE including gloves, mask and eye protection - Use anti-slip footwear - Brief team on safety and hygiene protocols - Conduct a site inspection before starting - Confirm availability of cleaning materials and equipment - Establish clear access routes to the area - Ensure emergency contact are displayed - Test communication devices for team coordination - Review site-specific safety plan with team 	2M
2. Secure the Area	unauthorized access, disposal of hazardous materials	3H	<ul style="list-style-type: none"> - Set up physical barriers and caution tape - Post clear signage indicating restricted area - Station security person at the site - Conduct a pre-access safety briefing - Collect waste materials in biohazard containers - Implement disposal plan according to guidelines - Use double-bagging methods for waste - Train staff on proper waste disposal methods - Maintain a waste disposal log - Regularly monitor and record site access 	2M
3. Hazard Identification	unknown chemical exposure, injuries from sharp objects	3H	<ul style="list-style-type: none"> - Conduct a thorough risk assessment - Use chemical detection wipes - Equip staff with chemical respirators - Have first aid treatment available on-site - Scan site visually for syringes and broken glass - Use mechanical aids for picking sharp items - Conduct regular safety inspections - Train on identification of various chemicals 	2M

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			<ul style="list-style-type: none"> - Implement protocol for unknown substances - Retain expert consultant for chemical assessment 	
4. Gather Supplies	manual handling injuries, wrong disposal bags	2M	<ul style="list-style-type: none"> - Wear appropriate PPE - Use correct disposal bags - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely - Use appropriate disposal methods - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely 	1L
5. Initial Cleaning	chemical exposure, physical injury from cleaning tools	3H	<ul style="list-style-type: none"> - Wear appropriate PPE - Use correct disposal bags - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely - Use appropriate disposal methods - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely 	2M
6. Biohazard Removal	exposure to bodily fluids, contamination	4A	<ul style="list-style-type: none"> - Wear appropriate PPE - Use correct disposal bags - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely - Use appropriate disposal methods - Follow safe lifting techniques - Use appropriate disposal methods - Label disposal bags correctly - Store supplies safely 	3H

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7. Disinfecting Surfaces	inhalation of fumes, skin irritation	3H		2M
8. Documentation	data entry errors, loss of compliance	2M		1L
9. Disposal of Waste	cross-contamination, injuries from sharps	4A		3H

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10. Equipment Maintenance	failure of critical safety equipment, electrical hazards	3H		2M
11. Decontamination	residual contamination, incorrect decontamination procedures	3H		2M
12. Team Debrief	psychological stress, miscommunication	2M		1L

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13. Site Inspection	overlooked hazards, deficient exit routes	3H		2M
14. Exit Procedures	equipment left behind, incomplete sign-off	2M		1L
15. Feedback Collection	lack of necessary improvements, staff disengagement	2M		1L

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SAMPLE

EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES IF ANY STATE THAT ARE NOT APPLICABLE

Queensland & Australian Capital Territory

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>

Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>

Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>

Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

Victoria

Occupational Health and Safety Act 2004

Occupational Health and Safety Regulations 2017

Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>

Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

New South Wales

Work Health and Safety Act 2011

Work Health and Safety Regulations 2017

Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>

Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/list-codes-of-practice>

Western Australia

Work Health and Safety Act 2020

Work Health and Safety Regulations 2022

Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>

Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011

Work Health and Safety (National Uniform Legislation) Regulations 2011

Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/workplace-safety-laws>

Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>

Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

South Australia

Work Health and Safety Act 2012 (SA)

Work Health and Safety Regulations 2012 (SA)

Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>

Codes of Practice for SA: <https://www.safework.sa.gov.au/workplaces/codes-of-practice#COPs>

Tasmania

Work Health and Safety Act 2012

Work Health and Safety (Transitional and Consequential Provisions) Act 2012

Work Health and Safety Regulations 2012

Work Health and Safety (Transitional) Regulations 2012

Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>

Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.