

Animal Bite Prevention Strategies Risk Assessment

Business Name:		ABN:
Business Address:		
Contact Person:	Phone:	Email:

THIS RISK ASSESSMENT IS APPROVED BY THE PCBU ON THIS PROJECT

Under the Work Health and Safety Regulation (WHS Regulation), a person conducting a business or undertaking (PCBU) is required to ensure that a RISK ASSESSMENT is prepared before the proposed work starts.

Full Name:		
Signature:	Title:	Date:

CLIENT OR PRINCIPAL CONTRACTOR DETAILS

Client:	SCOPE OF WORKS
Project Name:	
Project Address:	
Project Manager:	
Contact Phone:	
Date Risk Assessment supplied to Project Manager:	



RISK MATRIX							
LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE		
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before work starts.
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Ensure control measures in place.
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Monitor and keep records.

RISK RATING & REQUIRED ACTION:			
4A	Stop work. The risk is intolerable. Eliminate the hazard or redesign the activity before proceeding. A Safe Work Method Statement (SWMS) or higher-level authorisation is required.		
3H	Review and approve additional controls before task starts. Senior supervisor sign-off needed.		
2M	Ensure all nominated controls are in place and effective. Proceed with caution; monitor conditions.		
1L	Proceed, following standard operating procedures. Monitor and keep records.		

Consequence Scale:			
Consequence	People (injury/illness)	Project / Assets	Compliance / Reputation
Catastrophic	Fatality or permanent total disability	project shutdown	Significant regulator intervention; criminal prosecution
Major	Serious injury/illness (hospital > 5 days)	critical delay	Improvement notice; major media coverage
Moderate	Medical-treatment injury; lost-time > 1 day	moderate delay	Minor breach; adverse client comment
Minor	First-aid only, no lost time	negligible delay	Isolated non-conformance
Insignificant	No injury	no schedule impact	Deviation caught and corrected on site

Hierarchy of Controls	
Elimination	Remove the hazard.
Substitution	Replace the hazard.
Isolation	Isolate People from the hazard
Engineering	Isolate the hazard
Administrative	Change
PPE	PPE

Notes on Hierarchy of Controls:
Remember to apply controls in the preferred order shown by the coloured pyramid:

1. **Eliminate**
2. **Substitute**
3. **Isolate**
4. **Engineering**
5. **Administrative**
6. **PPE**

Always document **why** a lower-order control is accepted if elimination or substitution is not reasonably practicable.

aligned with Safe Work Australia's Managing the risk of fatigue at work (2023) and ISO 45001:2018 clauses 6–8.

JOB STEP	POTENTIAL HAZARDS	IR	CONTROL MEASURES	RR
SPECIFIC WORK STEPS	HAZARDS THAT MAY ARISE	INITIAL RISK	SPECIFIC MEASURES TO BE PUT IN PLACE TO ELIMINATE OR CONTROL THE RISKS	RESIDUAL RISK
1. Preparation	Unclear procedures, Inadequate training	3H	<ul style="list-style-type: none"> - Provide comprehensive training to all staff on animal handling and bite prevention - Distribute clear, written procedures to all employees - Conduct regular refresher courses on procedures - Ensure workers are aware of first aid procedures for animal bites - Monitor staff understanding and adherence regularly - Hold meetings to discuss past incidents and prevention strategies - Use visual aids to reinforce training - Demonstrate proper techniques with expert guidance - Establish a culture of safety through leadership commitment - Evaluate staff competency with practical assessments 	2M
2. Identification of Animals	Misidentification of animal, Failure to spot hidden animals	3M	<ul style="list-style-type: none"> - Provide animal identification guides to all staff - Train workers in species recognition and behaviour - Implement procedures for reporting unidentified animals - Ensure adequate lighting for better visibility - Use electronic tools like field guides and apps for identification - Encourage the use of binoculars or scopes for safe distance viewing - Schedule regular training on the local wildlife and their habitats - Assign experienced personnel for identification tasks - Utilise CCTV for remote animal monitoring in high-risk areas - Include checklists to ensure thorough area checks 	2M
3. Personal Protective Equipment (PPE)	Lack of PPE, Improper use of PPE	3H	<ul style="list-style-type: none"> - Provide suitable PPE for all conditions (e.g., gloves, masks) - Train workers on PPE usage and maintenance - Ensure PPE is available at all locations - Regularly inspect PPE supplies for wear and tear - Implement a PPE check-in/out system - Provide PPE fitting sessions for all employees - Display clear instructions on PPE usage at workstations - Develop a PPE usage policy 	1L

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			<ul style="list-style-type: none"> - Use signage to enforce PPE use in required areas - Conduct random compliance checks 	
4. Safe Interaction Procedures	Improper handling techniques, Aggressive animal behaviour	4A	[REDACTED]	2M
5. Regular Health Check-ups for Staff	Undetected health issues, Poor inoculation updates	2M	[REDACTED]	1L
6. Emergency Response Plan	Delayed response to emergencies, Incomplete emergency procedures	4A	[REDACTED]	2M

SAMPLE

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			[REDACTED]	
7. Monitoring and Surveillance	Failure to identify risks promptly, Data mismanagement	3H	[REDACTED]	2M
8. Communication and Coordination	Language barriers, Miscommunication within teams	3H	[REDACTED]	1L
9. Area Risk Assessment	Overlooked hazard zones, Variable risk factors	3H	[REDACTED]	2M

SAMPLE

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			[REDACTED]	
10. Training and Development	Skill gaps in animal handling, Outdated knowledge	2M	[REDACTED]	1L
11. Debriefing and Incident Analysis	Unrecorded incidents, Inadequate learning from incidents	2M	[REDACTED]	1L
12. Visitor Control	Visitor naiveté about animal behaviour, Unauthorized visitor access	3H	[REDACTED]	1L

SAMPLE

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			[REDACTED]	
13. Habitat Management	Invasive plant species, Uncontrolled animal population	3H	[REDACTED]	2M
14. Technology Integration	Technology disruptions, Improper use of tech tools	2M	[REDACTED]	1L
15. Continuous Improvement	Stagnation of processes, Resistance to change	2M	[REDACTED]	1L

SAMPLE

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			[REDACTED]	
16. Legal Compliance	Non-compliance with regulations, Legal liabilities	3H	[REDACTED]	2M

SAMPLE

EMERGENCY RESPONSE – CALL 000 FOR EMERGENCIES

Ensure to have an Emergency Management Plan in place as well as adequate numbers of trained first aid staff with easy access to fully stocked first aid kits, rescue equipment, material safety data sheets, adequate access to emergency communication equipment and fire-fighting equipment suitable for all classes of fire and ignition sources.

LEGISLATIVE REFERENCES

RELEVANT LEGISLATION AND CODES OF PRACTICE. DELETE THE LEGISLATIVE REFERENCES FOR ANY STATE THAT ARE NOT APPLICABLE

Queensland & Australian Capital Territory

Work Health and Safety Act 2011
 Work Health and Safety Regulations 2011
 Legislation QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/work-health-and-safety-laws>
 Codes of Practice QLD: <https://www.worksafe.qld.gov.au/laws-and-compliance/codes-of-practice>
 Legislation ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/acts-and-regulations>
 Codes of Practice ACT: <https://www.worksafe.act.gov.au/laws-and-compliance/codes-of-practice>

Victoria

Occupational Health and Safety Act 2004
 Occupational Health and Safety Regulations 2017
 Legislation VIC: <https://www.worksafe.vic.gov.au/occupational-health-and-safety-act-and-regulations>
 Codes of Practice VIC: <https://www.worksafe.vic.gov.au/compliance-codes-and-codes-practice>

New South Wales

Work Health and Safety Act 2011
 Work Health and Safety Regulations 2017
 Legislation NSW: <https://www.safework.nsw.gov.au/legal-obligations/legislation>
 Codes of Practice NSW: <https://www.safework.nsw.gov.au/resource-library/lis-res-codes-of-practice>

Western Australia

Work Health and Safety Act 2020
 Work Health and Safety Regulations 2022
 Legislation Western Australia: <https://www.commerce.wa.gov.au/worksafe/legislation>
 Codes of Practice WA: <https://www.commerce.wa.gov.au/worksafe/codes-practice>

Northern Territory

Work Health and Safety (National Uniform Legislation) Act 2011
 Work Health and Safety (National Uniform Legislation) Regulations 2011
 Legislation NT: <https://worksafe.nt.gov.au/laws-and-compliance/work-places-and-laws>
 Codes of Practice NT: <https://worksafe.nt.gov.au/laws-and-compliance/codes-of-practice>

Safe Work Australia Links

Law and Regulation (All States): <https://www.safeworkaustralia.gov.au/law-and-regulation>
 Model Codes of Practice: <https://www.safeworkaustralia.gov.au/resources-publications/model-codes-of-practice>

South Australia

Work Health and Safety Act 2012 (SA)
 Work Health and Safety Regulations 2012 (SA)
 Legislation for SA: <https://www.safework.sa.gov.au/resources/legislation>
 Codes of Practice for SA: <https://www.safework.sa.gov.au/work-places/codes-of-practice#COPs>

Model Codes of Practice

- Managing noise and preventing hearing loss at work
- Confined spaces
- Labelling of workplace hazardous chemicals
- Managing risks of hazardous chemicals in the workplace
- Welding processes
- First aid in the workplace
- Managing the risk of falls at workplaces
- Hazardous manual tasks
- Managing the risk of falls in housing construction
- Managing electrical risks in the workplace
- Demolition work
- Excavation work
- Work health and safety consultation, cooperation and coordination
- Managing the work environment and facilities
- How to manage work health and safety risks
- Managing risks of plant in the workplace
- Construction work

Tasmania

Work Health and Safety Act 2012
 Work Health and Safety (Transitional and Consequential Provisions) Act 2012
 Work Health and Safety Regulations 2012
 Work Health and Safety (Transitional) Regulations 2012
 Legislation for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/acts-and-regulations>
 Codes of Practice for TAS: <https://worksafe.tas.gov.au/topics/laws-and-compliance/codes-of-practice>

Details of permits, licenses or access required by regulatory bodies (add or delete as required):

- Permits from local council
- Authorisation to commence work
- Any required documents.

