

Landscaping Contractors WHS Management Plan

SAMPLE

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Purpose and Scope

This Landscaping Contractors WHS Management Plan sets out how [Company Name] will manage work health and safety (WHS) risks associated with landscaping and grounds maintenance activities. It is designed to meet the requirements of WHS legislation, relevant Codes of Practice, and Australian Standards, and to provide clear guidance for workers, subcontractors, clients and visitors.

This plan applies to all landscaping works undertaken by [Company Name], including but not limited to:

- Residential and commercial landscape construction
- Hard landscaping (paving, retaining walls, decks, concrete works)
- Soft landscaping (turf laying, planting, mulching, garden beds)
- Irrigation installation and maintenance
- Tree planting, pruning and minor tree works
- Use of plant and equipment (e.g. skid steers, excavators, mowers, whipper snippers, compactors)
- Application of fertilisers, pesticides and herbicides
- Maintenance of public open spaces, parks and gardens

This plan covers all workplaces where [Company Name] carries out landscaping activities, including construction sites, residential properties, commercial premises, road reserves, public parks and other outdoor environments.

WHS Policy Statement

[Company Name] is committed to providing and maintaining a safe and healthy working environment for all workers, subcontractors, clients, visitors and members of the public who may be affected by our landscaping activities.

[Company Name] will:

- Comply with all applicable WHS legislation, Regulations, Codes of Practice and Australian Standards
- Eliminate risks to health and safety so far as is reasonably practicable, and where this is not possible, minimise risks so far as is reasonably practicable
- Provide and maintain safe systems of work, safe plant and equipment, and safe use, handling and storage of substances
- Ensure workers are provided with adequate information, instruction, training and supervision to perform their work safely
- Consult with workers and, where applicable, health and safety representatives (HSRs) on matters affecting their health and safety
- Encourage the reporting of hazards, near misses and incidents, and ensure they are investigated and corrective actions implemented

- Continuously improve WHS performance through regular review of this WHS Management Plan and associated procedures.

All managers and supervisors are responsible for implementing this WHS Management Plan in their areas of control. All workers and subcontractors are required to take reasonable care for their own health and safety and that of others, and to follow all WHS policies, procedures and instructions.

Roles, Responsibilities and Accountability

Officers (e.g. Company Directors, Senior Managers)

Officers of [Company Name] must exercise due diligence to ensure that [Company Name] complies with its WHS duties. This includes taking reasonable steps to:

- Acquire and keep up-to-date knowledge of WHS matters relevant to landscaping and construction
- Understand the nature of [Company Name]'s operations and associated hazards and risks
- Ensure [Company Name] has policies, appropriate resources and processes to eliminate or minimise risks
- Ensure processes are in place for receiving, considering and responding to information about incidents, hazards and risks
- Ensure [Company Name] has and implements processes for complying with WHS duties (e.g. reporting notifiable incidents, consulting with workers, providing training, maintaining plant and equipment)

Managers and Supervisors

Managers and supervisors are responsible for day-to-day implementation of this WHS Management Plan. Their responsibilities include:

- Planning landscaping works to eliminate or minimise WHS risks
- Ensuring site-specific risk assessments and Safe Work Method Statements (SWMS) are completed and implemented
- Ensuring workers and subcontractors are competent, inducted and adequately supervised
- Ensuring required personal protective equipment (PPE) is provided, worn and maintained
- Verifying plant and equipment is inspected, maintained and used in accordance with manufacturer instructions and WHS requirements
- Conducting regular site inspections and addressing identified hazards
- Reporting and investigating incidents, near misses and hazards
- Leading by example in WHS behaviours and enforcing WHS procedures