

Farm Safety Management Plan

SAMPLE

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Purpose and Scope

This Farm Safety Management Plan (FSMP) provides a structured approach for managing work health and safety (WHS) risks across all farming and agricultural activities undertaken by [Company Name]. It is designed to help [Company Name] comply with relevant WHS legislation, protect workers and others from harm, and promote a proactive safety culture.

This plan applies to:

- All workers, including full-time, part-time, casual, seasonal and labour-hire workers
- Family members working on the farm
- Contractors, subcontractors and their workers
- Volunteers and work experience students
- Visitors, delivery drivers and service providers

It covers all farming operations, including but not limited to:

- Broadacre cropping
- Livestock handling and animal husbandry
- Horticulture and viticulture
- Irrigation and water management
- Chemical storage and use
- Operation and maintenance of plant, vehicles and machinery
- Workshops and maintenance activities
- Working with electricity and powered equipment
- Confined spaces (e.g. silos, tanks)
- Working at heights (e.g. silos, sheds, windmills)

WHS Policy Statement

[Company Name] is committed to providing a safe and healthy workplace for all workers and visitors. Management recognises its duty of care under relevant WHS legislation and is committed to eliminating or minimising risks to health and safety so far as is reasonably practicable.

[Company Name] will:

- Comply with all applicable WHS Acts, Regulations, Codes of Practice and Australian Standards
- Provide and maintain safe plant, structures and systems of work
- Identify hazards, assess risks and implement effective control measures

- Provide information, instruction, training and supervision to ensure work is carried out safely
- Consult with workers and their representatives on WHS matters
- Encourage early reporting of hazards, near misses and incidents
- Continuously improve WHS performance through monitoring, review and corrective actions

All workers are expected to:

- Take reasonable care for their own health and safety
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of others
- Follow reasonable instructions, policies and procedures relating to WHS
- Report hazards, near misses, incidents and injuries promptly

This policy will be reviewed at least every two years, or following a major incident, significant change in operations, or changes to WHS legislation.

WHS Responsibilities and Accountability

Officers (e.g. Directors, Partners, Farm Owners)

Officers of [Company Name] must exercise due diligence to ensure that [Company Name] complies with its WHS duties. This includes taking reasonable steps to:

- Acquire and keep up-to-date knowledge of WHS matters relevant to farming and agriculture
- Understand the nature of [Company Name]'s operations and associated hazards and risks
- Ensure [Company Name] has, and uses, appropriate resources and processes to eliminate or minimise risks
- Ensure [Company Name] has processes for receiving, considering and responding to information about incidents, hazards and risks
- Verify that WHS processes and controls are being implemented and are effective

Managers and Supervisors (e.g. Farm Managers, Leading Hands)

Managers and supervisors are responsible for implementing this FSMP in their areas of control. They must:

- Lead by example and demonstrate visible commitment to WHS
- Ensure safe work procedures are developed, implemented and followed
- Plan work to minimise risks, including scheduling high-risk tasks for appropriate conditions (e.g. weather, daylight)

- Ensure workers are competent, trained and supervised for the tasks they perform
- Conduct regular inspections of paddocks, yards, sheds, workshops and plant
- Ensure incidents, near misses and hazards are reported, investigated and corrective actions implemented
- Consult workers on WHS matters and encourage participation in safety improvements

Workers (including Family Members Working on the Farm)

All workers must:

- Follow WHS policies, procedures and reasonable instructions
- Use plant, equipment, vehicles and chemicals only as trained and authorised
- Wear and maintain required personal protective equipment (PPE)
- Report hazards, unsafe conditions, near misses and incidents immediately
- Participate in WHS consultation, training and toolbox talks
- Not undertake tasks for which they are not trained, competent or authorised

Contractors and Subcontractors

Contractors and subcontractors must:

- Comply with [Company Name]'s WHS requirements and site rules
- Provide evidence of licences, qualifications, insurances and SWMS/JSA where required
- Ensure their workers are trained, competent and supervised
- Use plant and equipment that is fit for purpose and properly maintained
- Cooperate with [Company Name] in managing WHS risks, including attendance at pre-start or induction meetings

Visitors and Others

Visitors must:

- Comply with directions given by [Company Name] representatives
- Stay within designated areas unless escorted
- Report any hazards or incidents observed while on site

WHS Consultation and Communication

[Company Name] recognises that effective consultation with workers is essential for managing WHS risks. Consultation will occur when:

- Identifying hazards and assessing risks
- Making decisions about ways to eliminate or minimise risks