

# Asbestos Removal WHS Management Plan

SAMPLE

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## Purpose and Scope

This Asbestos Removal WHS Management Plan sets out how [Company Name] will manage work health and safety risks associated with asbestos removal work. It is designed to ensure compliance with relevant WHS legislation, codes of practice and guidance material, and to protect workers, contractors, clients, visitors and the public from exposure to airborne asbestos fibres.

This Plan applies to:

- All licenced and non-licenced asbestos removal work undertaken by [Company Name]
- All workers, including employees, labour hire, subcontractors, trainees and apprentices
- All asbestos removal sites, including domestic, commercial, industrial and civil works
- All stages of asbestos removal work, from planning and consultation through to clearance and disposal

## Objectives

The objectives of this WHS Management Plan are to:

- Eliminate or minimise the risk of exposure to airborne asbestos fibres
- Provide clear procedures and responsibilities for asbestos removal work
- Ensure effective consultation, communication and coordination of activities
- Comply with WHS legislation, regulations and codes of practice relating to asbestos
- Provide workers with appropriate information, training, instruction and supervision
- Ensure incidents, near misses and exposures are reported, investigated and addressed

## Legislative Context

This Plan has been developed with reference to relevant WHS legislation, including (as applicable in each jurisdiction):

- Work Health and Safety Act
- Work Health and Safety Regulation (including asbestos-related provisions)
- Code of Practice: How to Safely Remove Asbestos
- Code of Practice: How to Manage and Control Asbestos in the Workplace
- Environmental protection and waste disposal requirements for asbestos-containing materials (ACM)

[Company Name] will monitor changes to legislation and guidance material and update this Plan as necessary.

## Roles, Responsibilities and Consultation

### Officers and Senior Management

Officers of [Company Name] (e.g. directors, partners, senior managers) are responsible for exercising due diligence to ensure the organisation complies with its WHS duties in relation to asbestos removal work. This includes:

- Ensuring appropriate resources and processes are available to manage asbestos risks
- Verifying that asbestos removal work is planned, supervised and carried out safely
- Ensuring that licences, notifications, clearances and air monitoring requirements are met
- Reviewing WHS performance and ensuring continuous improvement

### Asbestos Removal Supervisor

A competent asbestos removal supervisor must be appointed for each asbestos removal job requiring a licence. The supervisor is responsible for:

- Overseeing the planning and implementation of this WHS Management Plan on site
- Ensuring the asbestos removal control plan (ARCP) is developed, communicated and followed
- Verifying that workers have the required training, competency and licences
- Ensuring appropriate control measures are in place and maintained
- Coordinating air monitoring, clearance inspections and reoccupation approvals
- Suspending work if unsafe conditions or practices are identified

### Workers and Subcontractors

All workers and subcontractors engaged in asbestos removal work must:

- Take reasonable care for their own health and safety
- Follow the asbestos removal procedures and instructions in this Plan
- Use personal protective equipment (PPE) and respiratory protective equipment (RPE) as required
- Attend required training, inductions and toolbox talks
- Report hazards, incidents, near misses, damaged ACM and suspected exposures immediately

### Health and Safety Representatives (HSRs)

Where HSRs are in place, they must be consulted on asbestos removal work that may affect their work group. HSRs may: