

Asbestos Management Plan

SAMPLE

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Purpose and Scope

This Asbestos Management Plan (AMP) sets out how [Company Name] will identify, manage, and control asbestos and asbestos-containing materials (ACM) in all workplaces under its management or control. It is designed to protect workers, contractors, clients, visitors, and the public from exposure to airborne asbestos fibres.

This AMP applies to all operations undertaken by [Company Name], including but not limited to:

- Handyman and property maintenance services
- Building and construction activities (new builds, renovations, extensions)
- Plumbing and gasfitting work (including hot water systems, pipework, roofing penetrations)
- Electrical and solar installations (including switchboards, ceiling spaces, roof work)
- Carpentry and joinery (wall lining, eaves, soffits, flooring, joinery removal)
- Painting and decorating (surface preparation, sanding, water blasting)
- Demolition and strip-out work (partial and full demolitions)

The AMP covers all fixed workplaces, depots, and offices, as well as temporary and mobile worksites such as residential homes, commercial buildings, industrial facilities, and construction sites.

Definitions

For the purposes of this AMP, the following definitions apply:

- **Asbestos:** The asbestiform varieties of mineral silicates belonging to the serpentine or amphibole groups of rock-forming minerals, including actinolite, amosite (brown asbestos), anthophyllite, chrysotile (white asbestos), crocidolite (blue asbestos), and tremolite.
- **Asbestos-containing material (ACM):** Any material or thing that, as part of its design, contains asbestos.
- **Friable asbestos:** Material that is in a powder form or can be crumbled, pulverised, or reduced to a powder by hand pressure when dry, and contains asbestos.
- **Non-friable (bonded) asbestos:** Material containing asbestos that is not friable asbestos, typically bound in a solid matrix such as cement or resin.
- **Asbestos register:** A document that records the location, type, condition, and risk assessment of asbestos and ACM in a workplace.
- **Asbestos removal work:** Work involving the removal of asbestos or ACM, as defined under WHS Regulations.

- **Licensed asbestos removalist:** A person or business that holds a current Class A or Class B asbestos removal licence issued by the relevant state or territory regulator.
- **Person conducting a business or undertaking (PCBU):** As defined in the Work Health and Safety Act, including [Company Name].
- **Reasonably practicable:** That which is reasonably able to be done to ensure health and safety, taking into account all relevant matters such as likelihood, degree of harm, and availability of controls.

Legislative Framework

This AMP is developed in line with relevant Australian work health and safety legislation, regulations, and guidance material, including (as applicable to the jurisdiction in which [Company Name] operates):

- Work Health and Safety Act
- Work Health and Safety Regulation (including asbestos-specific regulations)
- Codes of Practice for:
 - How to Manage and Control Asbestos in the Workplace
 - How to Safely Remove Asbestos
 - Construction Work
 - Demolition Work
- Any applicable state or territory specific asbestos legislation, guidance, and codes of practice.

[Company Name] will monitor legislative changes and update this AMP and associated procedures when required to maintain WHS compliance.

Roles and Responsibilities

Officers (Directors, Senior Managers)

Officers of [Company Name] must exercise due diligence to ensure the PCBU complies with its duties regarding asbestos management. This includes:

- Ensuring [Company Name] has and implements an up-to-date Asbestos Management Plan.
- Allocating adequate resources for asbestos identification, air monitoring (where required), risk assessment, and control measures.
- Ensuring appropriate asbestos training and information is provided to workers and supervisors.
- Reviewing asbestos-related incident reports, audit findings, and ensuring corrective actions are implemented.

PCBU – [Company Name]

As the PCBU, [Company Name] has the primary duty of care to ensure, so far as is reasonably practicable, that workers and other persons are not exposed to health and safety risks arising from asbestos. [Company Name] will:

- Ensure an asbestos register is prepared, maintained, and accessible where required by law.
- Develop, implement, and review this AMP.
- Ensure asbestos risk assessments are conducted and control measures implemented.
- Engage only appropriately licensed asbestos removalists for friable asbestos and for non-friable asbestos removal work above the regulatory threshold.
- Consult, cooperate, and coordinate activities with other PCBUs at shared worksites, including principal contractors, building owners, and other trades.

Managers and Supervisors

Managers and supervisors (e.g. site supervisors, leading hands, project managers) must:

- Implement this AMP on all relevant sites and projects.
- Ensure workers under their supervision understand and follow asbestos procedures.
- Check the asbestos register (where available) before work starts on any existing structure.
- Stop work immediately if suspected asbestos is discovered and initiate the asbestos incident response procedure.
- Ensure appropriate personal protective equipment (PPE) and tools are available and used.
- Ensure only trained and competent persons undertake asbestos-related tasks.

Workers and Contractors

All workers and contractors, including subcontractors in handyman, construction, plumbing, electrical, carpentry, painting, and demolition roles, must:

- Take reasonable care for their own health and safety and that of others.
- Follow all asbestos-related instructions, safe work method statements (SWMS), and site rules.
- Attend required asbestos awareness or task-specific training.
- Report any suspected asbestos or damaged ACM immediately to their supervisor.
- Not disturb suspected asbestos or ACM unless explicitly authorised and competent to do so.